



Republic of the Philippines
Province of Albay
CITY GOVERNMENT OF TABACO
Tabaco City

Bids and Awards Committee

INVITATION TO BID
For the Supply & Delivery of Grocery Items Packed in Customized Gift Boxes
Contract ID No. 030-10-2018-GOODS
ABC: Php 8,705,920.00

1. The *City Government of Tabaco*, through its *General Fund 2018* intends to apply the sum of *Eight Million Seven Hundred Five Thousand Nine Hundred Twenty Pesos (Php 8,705,920.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for the *Supply & Delivery of Grocery Items Packed in 34,000 Customized Gift Boxes at the City Mayor Office, Tabaco City under Contract ID No. 030-10-2018-GOODS*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *City Government of Tabaco* through the Bids and Awards Committee (BAC) now invites bids for the *Supply & Delivery of Grocery Items Packed in 34,000 Customized Gift Boxes (see description below)*. Delivery of the Goods is required within *thirty (30) calendar days from receipt of Notice to Proceed*. Bidders should have completed within *three years* from the date of submission and receipt of bids a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Item No	Qty	UOM	Description
1)	68,000	cans	Canned Corned Beef Guisado, made from quality beef that is pre-sauted with garlic, onions and special spices; 150g; easy open
2)	68,000	cans	Canned Corned Beef, 150g
3)	12,800	cans	canned corned beef, classic made with Angus beef, 150g
4)	68,000	cans	Beef Loaf Classic, 150g
5)	68,000	cans	Meat Loaf, 150g
6)	5,200	cans	Luncheon Beef, 165g
7)	7,600	cans	Canned Tuna Flakes in oil, 150g, easy open
8)	7,600	cans	Tuna Hot and Spicy, 155g, easy open
9)	3,800	cans	Fruit cocktail, sweetened in extra light syrup, 836g
10)	39,200	packs	Spaghetti Sauce, 250g
11)	39,200	packs	Spaghetti Noodles made from high grade enriched wheat flour, 450g

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the Bids and Awards Committee (BAC) through its Secretariat and inspect the Bidding Documents at the address given below from 9:00 AM-4:00PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 15-November 05, 2018 from 9:00 AM to 4:00PM** from the address below upon submission of Letter of Intent (LOI) to participate and upon payment of a nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos (Php10,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The BAC will hold a pre-bid conference on **October 25, 2018, 9:30 AM.** at the BAC Office, 2F Annex Bldg., City Hall, Tabaco City, which shall be open to prospective bidders.
7. Bids must be received by the BAC Secretariat at the address below on or before **November 06, 2018, 9:30 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **November 06, 2018, 9:30 A.M.** at **BAC Conference Room, Mezz. Flr., City Legal Office, 2F Annex Building, City Hall, Tabaco City.** Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The summary of schedule of activities for this particular procurement shall be as follows, to wit:

Bid Particulars	Date/Time/Place
1) Advertisement / Posting in PhilGEPS website	October 15-22, 2017
2) Submission of Letter of Intent (LOI)	October 15-31, 2018, 9:00AM-4:00PM, BAC Secretariat, City Legal Office, 2F Annex Building, City Hall, Tabaco City
3) Issuance of Bid Documents	October 15 – November 05, 2018, 9:00AM-4:00PM, BAC Secretariat, City Legal Office, 2F Annex Building, City Hall, Tabaco City
4) Pre-Bid Conference	October 25, 2018, 9:30 AM, BAC Conference Room, Mezz. Flr., City Legal Office, 2F Annex Building, City Hall, Tabaco City
5) Submission of Bids	November 06, 2018, 9:00 AM, BAC Conference Room, Mezz. Flr., City Legal Office, 2F Annex Building, City Hall, Tabaco City
6) Opening of Bids	November 06, 2018, 9:30 AM, BAC Conference Room, Mezz. Flr., City Legal Office, 2F Annex Building, City Hall, Tabaco City

9. The **City Government of Tabaco** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please contact the Bids and Awards Committee (BAC) through its Secretariat at the trunk line numbers 487-5063 or 487-5796.

Given this 11th day of October 2018 at Tabaco City.

ATTY. JOVITO BRON CODERIS, JR.
City Legal Officer / BAC Chairman