



PURCHASE ORDER
Tabaco City
LGU

Supplier	TABACO AMERICAN GROCERY, INC.	P.O No.:	20-0174
Address	Tabaco City	Date:	3/21/2020
Mode of Procurement:	NP-Emergency Cases	PR No./s	20-03-0357

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	City Hall, Tabaco City	Delivery Term:	5 calendar days
--------------------	------------------------	----------------	-----------------

Date of Delivery:		Payment Term:	3 weeks
-------------------	--	---------------	---------

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount
1	20	boxes	Coffee, 3-in-1, 20g x 10 x 24	1,425.00	28,500.00
2	20	boxes	Biscuits /Cracker, 25g x 10 x 30	928.00	18,560.00
3	192	boxes	Sardines, 155g x 100 (green)	1,700.00	326,400.00
*** NOTHING FOLLOWS***					
Purpose: For distribution to families affected by the Enhanced Community Quarantine					
Total					373,460.00

THREE HUNDRED SEVENTY-THREE THOUSAND FOUR HUNDRED SIXTY PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
(Date)	CIELO KRISEL LAGMAN-LUISTRO City Mayor
(Signature over printed name)	