PURCHASE ORDER

Tabaco City

LGU

Supplier	**PHILCOPY CORPORATION**	P.O No.:	20-0134
Address	**LEGAZPI CITY**	Date:	3/12/2020
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**20-02-0157**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - CITY ARCHITECT'S OFFICE**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
1	1	unit	Digital Copier: 25/12 Copies per Minute in A4/A3 Touch Screen Digital Copier, Paper Handling A4/A3/A5/Ledger/Letter/Legal/Folio, Built-In Network Printer @25 Prints per Minute, Resolution 1,200 x 1,200 dip Print, Built-in Network Colored Scanner @40 Scans per Minute, Built-in Auto Reverse Document Processor for Continuous Copying Multiple Originals and Duplex Unit for Double Sided Copying, Printing and Scanning, Built-in Scan once print many and electronic sorting Buil-in 1GB RAM as standard upgradeable to 2GB Standard USB 2.0 (Hi-Speed) and 10 Base-T/100Base TX, Built-in 2 Slot USB Port for Direct Printing and Scanning from Flsh Drive, Bulit-in 1 x 500 sheets paper cassette and 100 sheets multi-purpose tray, Monthly duty cycle of 80,000 sheets, recommended 5,000 - 10,000 copies per month, Photodrum guaranteed copylife is 300,000 copies before replacement, Toner copy life is 15,000 copies A4 @ 5% density with pedestal table for mobility and starter tone for 3,000 copies **(Kyocera)**	94,500.00	94,500.00
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				TOTAL	**94,500.00**

Ninety-Four Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 6/17/20
RECEIVED BY:
TIME RECEIVED: 8:25

CONFORME:	Very Truly yours,
JOEY AUTAJESOS	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian