PURCHASE ORDER

Tabaco City

LGU

Supplier	MAGIC 8 ENTERPRISES	P.O No.:	20-0270
Address	TABACO CITY	Date:	6/02/2020
		Mode of Procurement:	SHOPPING B
		PR No./s	20-03-0280

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - CITY HEALTH UNIT	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supplies for Office Use		-
1	10	pcs	Computer Ink CANON 810 Black, 9ml	999.00	9,990.00
2	10	pcs	Computer Ink CANON 811 Tricolor,9ml	1,146.00	11,460.00
3	20	set	Continuous Ink (Cyan, Magenta, Yellow, Black) for EPSON (003, 664), 70ml	1,550.00	31,000.00
4	300	pcs	Plastic Envelope, Long	10.50	3,150.00
5	50	pcs	Sign Pen 0.7 Black	29.95	1,497.50
6	100	pcs	Sign Pen 0.5 Black	29.95	2,995.00
7	50	pcs	Ballpen, Black 0.5, Ordinary	7.90	395.00
			*****nothing follows*****		-
				TOTAL	**60,487.50**

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 6/11/20
RECEIVED BY:
TIME RECEIVED: 4:10

Sixty Thousand Four Hundred Eighty-Seven Pesos and Fifty Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
Magic 8	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian