



**CITY GOVERNMENT OF TABACO
OFFICE OF THE BIDS & AWARDS COMMITTEE
REQUEST FOR QUOTATION / PROPOSAL
Shopping [Section 52.1 (b)]**

Date: _____

RFQ No. **0589-2020**

P.R. No. **20-09-1140**

Office / End-User: **City Mayor's Office/City Health Unit (MO-CHU)**

COMPANY NAME: _____

ADDRESS: _____

TEL. NO./CP NO.: _____

	TERMS AND CONDITIONS
<p>To whom it may concern:</p> <p>Please quote your lowest price/s on the lot or item/s below, subject to Terms and Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than 9:00 A.M. of _____ to the BAC Office, 2F Annex Bldg., Tabaco City Hall, Tabaco City.</p> <p>1st Extension _____ Very truly yours, 2nd Extension _____</p> <p align="right">ALWIN O. NUNEZ Procuring Officer</p>	<ol style="list-style-type: none"> 1. All entries must be typewritten and legible; 2. Bidders must submit the following DOCUMENTARY REQUIRMENTS: <ol style="list-style-type: none"> a.) Mayor's / Business Permit b.) BIR Certificate of Registration c.) PhilGEPS Registration No. _____ d.) License to Operate (LTO) as Drug Wholesaler/Retailer/Distributor (Drugs and Medicines) License to Operate as Medical Supplies or Device Wholesaler/Retailer/Distributor for Medical Supplies e.) Brochure/Picture for Appliances, Equipments and Machineries. 3. Place your Proposal together with the documents Requirements in a sealed envelope and type the ff. details on the face of the envelope: Your Company / Name & Address PhilgGEPS Reference No. & PR No. Solicitation No. Closing date and time (Note: WE DO NOT ACCEPT PROPOSAL/QUOTATION SUBMITTED THROUGH E-MAIL) 4. Delivery period must be at least within ten (10) calendar days upon receipt of the Notice of Award./Purchase Order (PO) or Contract. 5. Item/s delivered must have warranties for the unit replacements, parts, labor or other services. 6. Price validity shall be for a period of three (3) months. 7. Quoted price must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC). 8. Brand and/ or model of items offered shall be indicated across the applicable items. 9. Bid proposal should be duly signed by the authorized representative. 10. Transaction with the City Government of Tabaco shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment. 11. Failure to comply with these conditions shall mean disqualification of your bid proposal.
<p>CANVASSER'S CERTIFICATION</p> <p>This is to certify that I have full knowledge, authority and responsibility in distributing and / or collecting the Request for Quotation in accordance with the guidelines in securing prices for the City Government of Tabaco.</p> <p align="right">_____ (Signature over Printed Name) Authorized Canvassers</p>	

Project Name:	Purchase of Disinfection Machine	SUPPLIER / CONTRACTOR / CONSULTANT'S PROPOSAL BOX					
No.	ITEM DESCRIPTION <small>(Item Name & Technical Specifications)</small>	Qty	Unit	Approved Budget of the Contract (ABC)	Financial Proposal (Indicate the Price Offer)		Technical Proposal (Indicate Brand / Model Offer)
					Unit Price	Total Price	
1	Mist Blower/Power Sprayer	1	unit	52,000.00			
	Displacement: 56.5cm, Container Capacity: 13ltrs, Weight: 11.1kg, Sound Pressure Level: 101, Sound Power Level: 114, Vibration Level Right: 2.3, Engine (2-mix/4-mix): 2-mix, Max. Air Throughput: 1260, Max Horizontal Range (m): 12						
2	Sterilizing and Disinfectng Solution 3.78ltrs	24	gal	48,000.00			
TOTAL (Php):				100,000.00			

Delivery Period: _____	Warranty: _____
SUPPLIER / CONTRACTOR / CONSULTANT'S CERTIFICATION	
Date: _____	
After having carefully read and accepted your General conditions, I / We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of the Notice of Award.	
Signature over Printed Name of the authorized representative: _____	
Telephone No / Mobile No.: _____	



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OFFICE OF THE BIDS & AWARDS COMMITTEE

REQUEST FOR QUOTATION / PROPOSAL		Mode of Procurement:		Shopping [Section 52.1 (b)]	
RFQ No.	0589-2020	P.R. No.	20-09-1140	Office/End User:	#REF!
COMPANY NAME:					
ADDRESS:					
TEL. NO./CP NO.:					
RECEIVED BY:		RETURN DATE: _____			
		REMARKS: _____			
SIGNATURE: _____		1st Extension: _____			
NAME: _____		2nd Extension: _____			
DATE: _____					

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