# PURCHASE ORDER

Tabaco City

*LGU*

| | | | |
|---|---|---|---|
| Supplier | **KR MIKA GENERAL MERCHANDISE** | P.O No.: | 20-0743 |
| Address | **TABACO CITY** | Date: | 10/07/2020 |
| | | Mode of Procurement: | **SHOPPING B** |
| | | PR No./s | **20-09-1226** |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | | | |
|---|---|---|---|
| Place of Delivery: | **LGU-TABACO CITY - CITY AGRICULTURE OFFICE** | Delivery Term: | |
| Date of Delivery: | | Payment Term: | 3 weeks |

| Item No. | Qty | Unit | DESCRIPTION | Unit Cost | Amount (Php) |
|---|---|---|---|---|---|
| 1 | 20 | pack | Tissue Paper (175pulls/pack) | 64.00 | 1,280.00 |
| 2 | 80 | dozen | Toilet Paper (2ply 150pulls 300's 12xsp) | 90.00 | 7,200.00 |
| 3 | 120 | bottle | Alcohol (70%) (250ml) | 53.25 | 6,390.00 |
| 4 | 80 | bottle | Dishwashing Liquid/Paste (Kalamansi) (250ml) | 69.00 | 5,520.00 |
| 5 | 10 | pcs | Curtain (Gray) (2.5m x 2m) | 399.00 | 3,990.00 |
| 6 | 8 | pcs | Toilet Brush (with Long Handle) | 349.00 | 2,792.00 |
| 7 | 20 | pack | Sponge (Yellow Green) (Heavy Duty) (6pcs/pack) | 147.00 | 2,940.00 |
| 8 | 50 | bottle | Toilet Cleaner (Ultra Thick Blend) (900ml) | 149.00 | 7,450.00 |
| 9 | 20 | bottle | Air Freshener (320ml) | 229.00 | 4,580.00 |
| 10 | 20 | gal | Fabric Conditioner (Liquid) (800ml) | 149.00 | 2,980.00 |
| 11 | 60 | bar | Detergent Bar/Laundrey Soap (120g) | 15.00 | 900.00 |
| 12 | 300 | pack | Detergent Powder (57g) | 7.50 | 2,250.00 |
| 13 | 40 | bottle | Bleaching Solution (900ml) | 49.00 | 1,960.00 |
| 14 | 10 | pack | Trashbag Big Plastic (Large) 20pcs/pack | 290.00 | 2,900.00 |
| 15 | 12 | pcs | Doormat (Plastic) | 72.00 | 864.00 |
| 16 | 6 | pcs | Floor Mop | 195.00 | 1,170.00 |
| 17 | 4 | pcs | Dust Pan (Plastic) | 29.00 | 116.00 |
| 18 | 5 | pack | Battery Dry Cell AA (4pcs/pack) | 149.00 | 745.00 |
| 19 | 5 | pack | Battery Dry Cell AAA (4pcs/pack) | 149.00 | 745.00 |
| | | | ***nothing follows*** | | - |
| | | | | **TOTAL** | **56,772.00** |

**Fifty-Six Thousand Seven Hundred Seventy-Two Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

Very Truly yours,

*(Signature over printed name)*

**CIELO KRISEL LAGMAN-LUISTRO**

*City Mayor*

*(Date)*

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

*Secretary to the Sanggunian*

RECEIVED
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 10/15/2020
RECEIVED BY:
TIME RECEIVED: 2:36