BAC

PURCHASE ORDER

Tabaco City

LGU

Supplier	**SHARMILA PRINTING PRESS & ADVERTISING**	P.O No.:	20-0967
Address	**LEGAZPI CITY**	Date:	12/07/2020
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**20-11-1643**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - SP SECRETARIAT**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
1	50	ream	Stationery with SP Logo, Long (S 20, 70gsm), Colored	1,190.00	59,500.00
2	10	ream	Stationery with SP Logo, Short (S 20, 70gsm), Colored Logo	1,050.00	10,500.00
3	1	box	Mailing Envelope with SP Logo, 500pcs/box, Colored Logo	2,500.00	2,500.00
			(Job Order & Materials Included) Printing: Offset Lithography		-
			nothing follows		-
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				TOTAL	72,500.00

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 1/25/21
RECEIVED BY:
TIME RECEIVED: 4:44

Seventy-Two Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

[signature]

(Signature over printed name)

(Date) 12/11/2020

CIELO KRISEL LAGMAN-LUISTRO

City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian