PURCHASE ORDER

Tabaco City

LGU

Supplier	**ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR**	P.O No.:	20-1102
Address	**LEGAZPI CITY**	Date:	12/23/2020
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**20-12-1801**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - BPLU**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Desktop Computer & Laptop		-
1	1	set	**Desktop Compter**	54,000.00	54,000.00
			Specs: Intel Core i5-10400, H410 Motherboard, 8GB DDR4 RAM, 500GB HDD, Atx Casing with PSU, 21.5" LED monitor 1920 x 1080 Resolution, Windows 10 Single Language (Licensed), MS Office Home and Student 2019 (Licensed), USB Keyboard and Mouse, AVR and Speaker, 650VA UPS		-
2	1	unit	**Laptop**	45,500.00	45,500.00
			Specs: Intel i5-1035GI 1.0GHz, 4GB DDR RAM, 512GB SSD, NVIDIA GEFORCAE MX330, 14" LED Display, Full HD TN, 2 Cell Battery, Windows 10 Home SL		-
			nothing follows		-
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				TOTAL	**99,500.00**

Ninety-Nine Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDIT
CITY OF TABACO
DATE RECEIVED: 1/28/21
RECEIVED BY: [signature]
TIME RECEIVED: 2:45

CONFORME:	Very Truly yours,
MARILYN LOPEZ	**NESTOR T. SAN PABLO**
(Signature over printed name)	*Acting City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian