# PURCHASE ORDER

Tabaco City

*LGU*

| | | | |
|---|---|---|---|
| Supplier | ELRESPONDE SAFETY GEARS TRADING | P.O No.: | 20-1103 |
| Address | PILI CAMARINES SUR | Date: | 12/23/2020 |
| | | Mode of Procurement: | SHOPPING B |
| | | PR No./s | 20-12-1796 |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | | | |
|---|---|---|---|
| Place of Delivery: | LGU-TABACO CITY - CDRRMO | Delivery Term: | |
| Date of Delivery: | | Payment Term: | 3 weeks |

| Item No. | Qty | Unit | DESCRIPTION | Unit Cost | Amount (Php) |
|---|---|---|---|---|---|
| | | | **Supply & Delivery of Medical Supplies for Emergency Rescue Operation** | | - |
| 1 | 40 | box | Latex Disposable Gloves, 100pcs/box | 610.00 | 24,400.00 |
| 2 | 40 | box | Disposable Face mask, 50pcs/box | 168.00 | 6,720.00 |
| 3 | 15 | gal | Alcohol, 70%, Etyhl, 1gal | 645.00 | 9,675.00 |
| 4 | 10 | set | PPE, Micro-Fiber and Washable Suit with Foot Cap and Head Cap | 965.00 | 9,650.00 |
| 5 | 8 | pcs | Cervical Collar, Plastic, Adjustable | 2,850.00 | 22,800.00 |
| | | | ***nothing follows*** | | - |
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| | | | | TOTAL | 73,245.00 |

**Seventy-Three Thousand Two Hundred Forty-Five Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 2/4/21
RECEIVED BY:
TIME RECEIVED: 11:30

| | |
|---|---|
| CONFORME: | Very Truly yours, |
| Wezel G. San Buenaventura | **NESTOR T. SAN PABLO** |
| *(Signature over printed name)* | *Acting City Mayor* |
| *(Date)* | |

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

*Secretary to the Sanggunian*