PURCHASE ORDER

Tabaco City
LGU

Supplier	**ALBAY COMPUTER & ELECTRONICS SUPPLY & REPAIR**	P.O No.:	20-1128
Address	**LEGAZPI CITY**	Date:	12/27/2020
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**20-12-1872**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - CITY AGRICULTURES OFFICE**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Desktop Computer and Printer		-
1	1	set	**Desktop Computer**	54,500.00	54,500.00
			Specs: Intel Core i5-10400, H410 Moterhboard, 8GB DDR RAM, 500GB HDD + 120GB SSD, ATX Casing with Tru Rated PSU, 21.5" LED Monitor 1920 x 1080 Resolution, Windows 10 Single Language (Licensed), MS Office Home and Student 2019 (Licensed), USB Keyboard and Mouse, AVR and Speaker, 650VA UPS		-
2	1	unit	**Pirnter**	14,990.00	14,990.00
			Specs: Print, Scan, Copy, Fax with ADF, Wi-Fi, Wi-Fi-Direct, Compact Integrated Tank Design, High Yield Ink Bottles Up to Legal Paper Size, High Printing Resolution of 5760 x 1400dpi		-
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				TOTAL	**69,490.00**

Sixty-Nine Thousand Four Hundred Ninety Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
MARILYN LOPEZ	**NESTOR T. SAN PABLO**
(Signature over printed name)	*Acting City Mayor*
(Date) 12/24/2020	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: Date:

Certified Correct:

Secretary to the Sanggunian

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 1/29/21
RECEIVED BY:
TIME RECEIVED: 2:38