PURCHASE ORDER

Tabaco City
LGU

Supplier	**ME RAINBOW DRY GOODS TRADING**	P.O No.:	20-1070
Address	**NAGA CITY**	Date:	12/22/2020
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**20-11-1708**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - BPLU**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
1	60	pcs	Ballpen, Black, 0.7mm	9.00	540.00
2	60	pcs	Ballpen, Blue, 0.7mm	9.00	540.00
3	60	pcs	Ballpen, Red, 0.7mm	9.00	540.00
4	36	pcs	Sign Pen, Black, 0.5mm	27.00	972.00
5	12	pcs	Sign Pen, Green, 0.5mm	27.00	324.00
6	35	ream	Coupon Bond (S20 Short)	190.00	6,650.00
7	30	ream	Coupon Bond (S20 Long)	220.00	6,600.00
8	8	box	Continuous Form, 3ply, 280 x 241mm, Carbonless	800.00	6,400.00
9	8	box	Continuous Form, 3ply, 280 x 378mm, Carbonless	1,100.00	8,800.00
10	36	pcs	Correction Tape, 15m	38.00	1,368.00
11	5	pad	Yellow Pad, 80leaves, Long	30.00	150.00
12	72	box	Staple Wire, No. 35	38.00	2,736.00
13	10	bundle	Folder, Fancy, Long (12pcs per bundle)	80.00	800.00
14	12	box	Paper Fastener (Plastic, 50sets per box)	35.00	420.00
15	3	pcs	Official Record Book (500pages, 214mm x 278mm)	200.00	600.00
16	30	box	Vinyl Paper Clips (Big, 120grams)	13.00	390.00
17	30	box	Vinyl Paper Clips (Small, 50grams)	8.00	240.00
18	6	roll	Tranparent Tape, 1"	22.00	132.00
19	3	pcs	Tape Dispenser, Big	120.00	360.00
20	6	roll	Packaging Tape, 2	45.00	270.00
21	2	roll	Double Adhesive Tape, 2"	125.00	250.00
22	5	box	Envelope Brown, Long, Documentary, 150m, pcs/box)	450.00	2,250.00
23	1	box	Pencil, 12pcs per box	30.00	30.00
24	6	pcs	Stapler, Heavy Duty, No. 35	135.00	810.00
25	4	box	Rubber Band, 50grams	35.00	140.00
26	1	pack	Index Card (1/2, 100pcs per pack)	80.00	80.00
27	9	pcs	Pentel Pen (Broad, Black)	50.00	450.00
28	3	pcs	Pentel Pen (Broad, Red)	50.00	150.00
29	6	pcs	Pentel Pen (Broad, Blue)	50.00	300.00
			Printer Ink (CI T10/HP K109a)		-
30	15	bottle	Tri-Color	480.00	7,200.00
31	40	bottle	Black	390.00	15,600.00
32	6	bottle	Stamp Pad Ink, Purple	40.00	240.00
33	3	jar	Paste (200grams)	70.00	210.00
34	3	roll	Adding Machine Tape	32.00	96.00
			nothing follows		-
					-
					-
				TOTAL	**66,638.00**

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 2/23/21
RECEIVED BY:
TIME RECEIVED: 2:35

Seventy-Two Thousand Nine Hundred Ninety-Nine Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
Rani Daniel E. Sia	**NESTOR T. SAN PABLO**
(Signature over printed name)	*Acting City Mayor*
(Date) 2/11/21	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	