



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

**Office of the City Mayor**

---

JAN 15 2021

**ROSARIO GRACIA D. ORLANDA**  
Proprietor  
Jag Vail Construction & Supply  
Aeroville Subd. P-2 Brgy 40 Cruzada  
Legazpi City

**NOTICE TO PROCEED**

Dear Ms. Orlanda,

The attached Contract Agreement having been approved, notice is hereby given to *Jag Vail Construction & Supply* that work may proceed on the *Supply of Labor, Materials and Equipment for the Improvement of Various Public Buildings (City Hall and City Mall), Various Barangays, Tabaco City under Contract ID No. 021-11-2020-INFRA* effective immediately upon receipt of this notice.


Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,

  
**CIELO KRISSEL LAGMAN-LUISTRO**  
City Mayor

Received by:

  
ROSARIO ORLANDA  
Name and Signature

Date: 01/15/2021