



Republic of the Philippines
Province of Albay
CITY OF TABACO

Office of the City Mayor

DEC 07 2021

MARIA SHIELA M. ENAJE

Store Manager
Metro Retail Stores Group, Inc.
Viscal Building, cor. CD Seno & WO Seno Sts. NRA Guizo
Mandaue City, Cebu

NOTICE TO PROCEED

Dear Ms. Enaje,

The attached Contract Agreement having been approved, notice is hereby given to *Metro Retail Stores Group, Inc.* that work may proceed on the *Supply & Delivery of Grocery Items for the Tabang Tabaqueños Program, City Mayor's Office, Tabaco City under Contract ID No. 036-10-2021-GOODS*, effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,


CIELO KRISSEL LAGMAN-LUISTRO
City Mayor

Received by:


Name and Signature

Date: 12/9/2021