



PURCHASE ORDER

Tabaco City
LGU

Supplier	COPYLANDIA OFFICE SYSTEMS CORP.	P.O No.:	23-08-0970
Address	LGC BLDG., (AIR 2Q), LAKANDULA DRIVE, CRUZADA LEGAZPI CITY	Date:	AUG 25 2023
		Mode of Procurement:	SHOPPING B
		PR No./s	23-07-0879

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - TABACO CITY YOUTH HOME/GENDER & DEVELOPMENT OFFICE (YOUTH HOME-GAD)	Delivery Term:	15cd
Date of Delivery:		Payment Term:	3 weeks
Item No.	Qty	Unit	DESCRIPTION
			Unit Cost
			Amount (Php)

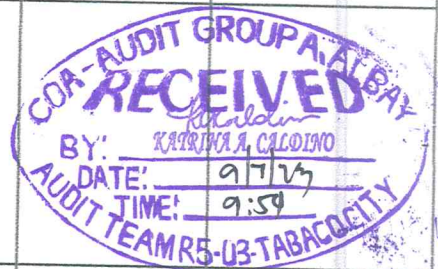
Supply & Delivery of Digital Multi-Function Photocopier for Tabaco City Youth Home Office

1	1	unit	Digital Multi-Function Photocopier (DEVELOP INEO 205i)	118,000.00	118,000.00
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Specs:

Printer Type: Print, Scan, Fax with ADF (Automatic 2-Sided Printing), Scanner Type: Flatbed Image Scanner (Flatbed ADF - Simplex), Max Copy Size: A3, ADF Function: Paper Capacity: 250sheets, Paper Handling, Max. A3 Size, Interface: USB, Network: Ethernet, and WiFi Direct, Control Panel: LCD Screen with Keypad, Includes: Tables Stand, Consumables: Toner TN 118

nothing follows



TOTAL 118,000.00

One Hundred Eighteen Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

Admiral E. Ben
 (Signature over printed name)
 (Date) **8-29-23**

Nestor T. San Pablo
NESTOR T. SAN PABLO
 Acting City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunian