PURCHASE ORDER

Tabaco City
LGU

Supplier	**MENESES PRINTING AND TRADING**	P.O No.:	24-06-0563
Address	**P-3 IMPERIAL COURT SUBD., BRGY. 24, RIZAL STREET LEGAZPI CITY**	Date:	JUN 0 6 2024
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**24-05-0508**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY -	**CITY VICE MAYORS OFFICE (VMO-TRD)**	Delivery Term:	15cd
Date of Delivery:				Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			JO-Labor & Materials for Printing of Yellow Card and Assessment Form for TRD Office		-
1	500	pcs	**Printing of Yellow Card**	14.50	7,250.00
			Specs:		-
			Short Size, Back to Back Print, GSM 220		-
2	200	stubs	**Assessment Form, 50pages/stub**	218.00	43,600.00
			Specs:		-
			Carbonized, Triplicate		-
			nothing follows		-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
				TOTAL	**50,850.00**

Fifty Thousand Eight Hundred Fifty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
MERCY B. ATULI	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date) 06-04-2024	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	