



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

## Office of the City Mayor

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### NOTICE TO PROCEED

NOV 20 2024

**CARMELLE ANN CALAG**

Certified Sales Consultant /Authorized Representative

**Topeastgate Corp.**

National Highway, San Agustin, Pili,  
Camarines Sur

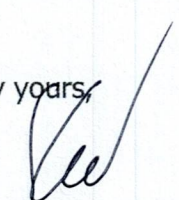
Dear Ms. Calag,

The attached Contract Agreement having been approved, notice is hereby given to **Topeastgate Corp.** that work may proceed on the **Supply & Delivery of One Unit Brand New Pick-Up Motor Vehicle, City Abattoir Office, Tabaco City under Contract ID No. 036-09-2024-GOODS-PB** effective immediately upon receipt of this notice.

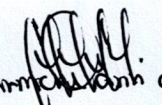
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LGU-Tabaco City.

Very truly yours,

  
**CIELO KRISSEL BURCE LAGMAN**  
City Mayor

Received by:

  
Carmelle Ann Calag

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Name and Signature

Date: 11-20-24