PURCHASE ORDER

Tabaco City
LGU

Supplier	**NUPRINT MASTER**	P.O No.:	25 03 - 0302
Address	**ACCT BLDG., PEÑARANDA EXT., BONOT LEGAZPI CITY**	Date:	MAR 1 9 2025
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**25-02-0268**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - **CITY TREASURER'S OFFICE (CTO)**	Delivery Term:	10cd
Date of Delivery:	3-27-25	Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Various Supplies for Election May 2025		-
1	1,000	pcs	Ballpen, Black, Smooth, 0.7, Ordinary **(FLEXSTICK)**	11.00	11,000.00
2	50	ream	Bond Paper, Subs 20, Legal, 70gsm **(HARDCOPY)**	261.40	13,070.00
3	250	pcs	Correction Tape, 10m x 5mm **(DANG A)**	50.80	12,700.00
4	5	box	Carbon, Film, Legal, 100pcs/box, Blue **(GOLD INTERNATIONAL)**	834.10	4,170.50
5	4	box	Envelope, Mailing, White, Long, 500/box **(MICA)**	394.00	1,576.00
6	3	box	Envelope, Expanding, Brown, Long, 100pcs/box **(PHOENIX)**	1,996.00	5,988.00
7	4	pcs	Folder with Tab, Ordinary, Legal, 100/pack **(ADVANCE-A PLUS)**	838.00	3,352.00
8	20	box	Marker, Black, Fine Type, 12pcs/box **(PILOT)**	538.00	10,760.00
9	20	box	Marker, Black, Broad Type, 12pcs/box **(PILOT)**	538.00	10,760.00
10	157	box	Paper Clip, 50mm, Vinyl, Plastic Coated, 100pcs/box **(JOY)**	34.60	5,432.20
11	99	box	Rubber Band, 70mm, #16, 50gms **(BRITE)**	30.80	3,049.20
			nothing follows		-
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				TOTAL	**81,857.90**

Eighty One Thousand Eight Hundred Fifty Seven Pesos and Ninety Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

JESSICA ESCAROS
(Signature over printed name)
(Date) 03-20-25

Very Truly yours,

CIELO KRISEL BURCE LAGMAN
City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian