



Republic of the Philippines
Province of Albay
CITY GOVERNMENT OF TABACO
Tabaco City

Bids and Awards Committee

INVITATION TO BID

Job Order - Labor, Materials and Equipment Rental for the Fabrication of 150-Units Padyak with Passenger Seat and Driver's Shade for the "Padyak ng Pangarap for Small Transport Workers Livelihood Initiative" under DILP Program, Public Employment Services Office (PESO), Tabaco City

Contract ID: CB_GOODS_2026-10-0016

- 1) The *City Government of Tabaco*, through the **Trust Fund** intends to apply the sum of ***Four Million Eight Hundred Thousand Pesos and 00/100 (Php 4,800,000.00)***, being the Approved Budget for the Contract (ABC), to payments under the contract for ***Job Order - Labor, Materials and Equipment Rental for the Fabrication of 150-Units Padyak with Passenger Seat and Driver's Shade for the "Padyak ng Pangarap for Small Transport Workers Livelihood Initiative" under DILP Program, Public Employment Service Office (PESO), Tabaco City with Contract ID CB_GOODS_2026-08-0013***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The *City Government of Tabaco* now invites bids for the ***Job Order - Labor, Materials and Equipment Rental for the Fabrication of 150-Units Padyak with Passenger Seat and Driver's Shade for the "Padyak ng Pangarap for Small Transport Workers Livelihood Initiative" under DILP Program, Public Employment Service Office (PESO), Tabaco City***. Delivery of the Goods requires ***sixty (60) calendar days***. Bidders should have completed at least ***5 years*** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 4) Interested Bidders may obtain further information from the *City Government of Tabaco* and inspect the Bidding Documents at the address indicated below **during office hours from Monday to Friday, 8:00 AM to 5:00 PM.**
- 5) A complete set of Bidding Documents may be acquired by interested Bidders on **October 05-26, 2026** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the Government Procurement Policy Board (GPPB), in the amount of **Five Thousand Pesos and 00/100 (Php5,000.00).**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the City Government of Tabaco, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

PhilGEPS: www.philgeps.gov.ph
City Government of Tabaco: www.tabacocity.com.ph

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

- 6) The *City Government of Tabaco* will hold a Pre-Bid Conference on **October 13, 2026, 9:30 AM** at the *BAC Conference Room, Mezzanine Floor, City Legal Office, 2nd Floor, Annex Building, Tabaco City Hall, Tabaco City*, which shall be open to all prospective Bidders.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before **October 26, 2026 9:00 AM**. Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **October 26, 2026 9:30 AM** at the *BAC Conference Room, Mezzanine Floor, City Legal Office, 2nd Floor Annex Building, Tabaco City Hall, Tabaco City*. Bids will be opened in the presence of the Bidders' representatives who choose to attend.
- 10) The *City Government of Tabaco* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 11) For further information, please contact:

ATTY. WILLIAM B. BALAYO, CPA
BAC Chairperson

BAC Office: 3rd Floor, Annex Building, Tabaco City Hall, Tabaco City
City Legal Office: 2nd Floor, Annex Building, Tabaco City Hall, Tabaco City
Email: bactabaco2025@gmail.com
Website: www.tabacocity.com.ph

- 12) Interested bidders may download the Bidding Documents from the following websites:
- www.tabacocity.com.ph
 - www.philgeps.gov.ph

Issued this 5th day of October 2026 at Tabaco City.

BIDS AND AWARDS COMMITTEE (BAC)

ATTY. WILLIAM B. BALAYO, CPA
Chairperson