Republic of the Philippines
Province of Albay
**CITY OF TABACO**

**REYNALDO BENIG BRAGAIS**
City Mayor
2nd Floor, Tabaco City Hall
bragaisreynaldo729@gmail.com

# Office of the City Mayor

SEP 29 2026

**MARCELO O. LLANETA**
Authorized Representative / Sales Engineer
**AIMS AGRI VENTURES, INC.**
San Rafael, Cararayan, Naga City

## NOTICE TO PROCEED

***Dear Mr. Llaneta,***

The attached Contract Agreement having been approved, notice is hereby given to ***Aims Agri Ventures, Inc.*** that work may proceed on the ***Supply and Delivery of Post-Harvest Farm Equipment (Rice Combine Harvester) for the City Agriculture Office, LGU-Tabaco City with Contract ID CB_GOODS_2026-08-0013*** effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,

**REYNALDO B. BRAGAIS**
City Mayor

*Received by:*

Marcelo O. Llaneta
*Name and Signature*

*Date:* September 30, 2026