



Republic of the Philippines
Province of Albay
CITY OF TABACO

Bids and Awards Committee

Minutes of the Pre-Bid Conference
Supply & Delivery of Various Drugs and Medicines
SMLIK, CHU, and MCK, Tabaco City
Contract ID No. 028-11-2019-GOODS
ABC: Php 1,340,496.61

December 04, 2019, 2:00 PM, BAC Conference Room, Tabaco City Hall, Tabaco City

1. Attendees:

BAC Members:

Atty. Jovito Bron Coderis, Jr.	BAC Chairman
Ricardo B. Arjona	BAC Vice Chairman
Arch. Franco Bite	BAC Member
Engr. Dindo B. Bongalosa	BAC Member

Technical Working Group/Secretariat/End User:

Luis Melgar	TWG Member
Engr. Roland Garcia	TWG Member
Roselyn Chia	Chief BAC Secretariat / End User
Victoria Rowena Asancha	BAC Secretariat
Melissa Biron	BAC Secretariat

Observer: None

Participating Bidder: None

1. Call to Order and Declaration of Quorum

The Pre-Bid Conference was called to order at 2:30 in the afternoon. With the presence of the majority BAC Members, a quorum was declared. BAC Chairman Atty. Coderis presided the conference.

2. Digest of the Pre-Bid Conference

- The BAC Secretariat stated the compliance of the BAC with regards to the invitation of observers. It was noted however that the observers from TPCCCI, PRRM, and COA who were duly notified and invited for the activity, were not present.
- The secretariat informed the body that none of the prospective bidders arrived for the conference.
- The BAC noted that no queries or clarificatory questions regarding the bidding documents were received from any prospective bidders. Hence, all the contents of the bidding documents shall remain as it is. Any erroneous interpretations or conclusions made by the prospective bidder shall be their own responsibility.
- There having no matters to discuss pertaining to the scheduled pre-bid conference, the BAC proceeded to discuss other matters.

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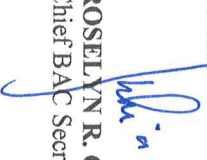
v. Adjournment

The meeting was adjourned at 3:50 in the afternoon.

Prepared by:


MELISSA BIRON
BAC Secretariat


Noted:


ROSELYN R. CHIA
Chief BAC Secretariat

APPROVED:


ATTY. JOVITO BIRON
BAC Chairman


RICARDO B. ARJONA
BAC Vice Chairman


ENGR. DINDO B. HONGALOSA
BAC Member


ARCH. FRANCO B. BITTE
BAC Member

(on leave)
SHERRY A. TRILLES
BAC Member