PURCHASE ORDER

Tabaco City
LGU

Supplier	**PHILIPPINE DUPLICATOR'S INC.**	P.O No.:	200628
Address	**LEGAZPI CITY**	Date:	9/04/2020
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**20-08-1061**
Gentlemen:			
Please furnish this office the following articles subject to the terms and conditions contained herein:			
Place of Delivery:	**LGU-TABACO CITY - CITY ACCOUNTING OFFICE**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
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1	1	unit	Digital Copier with Built-In Automatic Reverse Document Feeder, with 2 Trays, Copier, Printer and Colored Scanner, with Free Toner Developer and Cabinet **(Gestetner)**	115,000.00	115,000.00
			Specs:		-
			19 Sec Warm up Time, Functions: Printer Scanner Copier, System Memory: 512MB, Output Speed: 27pages per minute letter, First Copy Time: 6.5 Sec, Copy Resolution: 600pdi (600 x 600), Zoom: From 25% to 400% in 1% Speps, Multiple Copying Up to 999 Copies, Print Technology: Laser, Printer Language Standard GDI, Printer/Network Interface Standard: Ethernet 1000/100/10 Base: USB 2.0 Type B x 1, Supported Operating Environments: Windows/Linux (Ubuntu, Redhat), Scanner Speed: Mono18ipm Color 6ipm, Scanner Resolution: 600dpi (600x600) Max, Original Size: A3, A4, A5, B4, B5, Paper Handling: Paper Input Capacity: 500 sheets in a Tray, Paper Tray Weight: 52-216 g/m, Paper Bypass Weight: 52-216 g/m, Power Cnsumption: Less than 1,550watss, Sleep Mode: 97W, TEC 1.3kWh, Power Source: 220-240V 50/60Hz, Consumables: Toner Black		-
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				TOTAL	**115,000.00**

One Hundred Fifteen Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
Gabriel Buendia	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: Date:

Certified Correct:

Secretary to the Sanggunian

OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 10/6/20
RECEIVED BY:
TIME RECEIVED: 11:12