



# PURCHASE ORDER

Tabaco City  
LGU

Supplier	<b>KR MIKA GENERAL MERCHANDISE</b>	P.O No.:	20-0670 <i>TH</i>
Address	TABACO CITY	Date:	9/04/2020
		Mode of Procurement:	<b>SHOPPING B</b>
		PR No./s	<b>20-08-0981</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - FAMILY WELLNESS K-LINIK	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

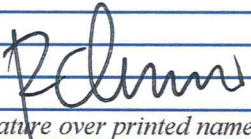
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
1	50	reams	Coupon Bond, Long (Subs 20)	239.00	11,950.00
2	30	reams	Coupon Bond, A4 (Subs 20)	230.00	6,900.00
3	30	reams	Coupon Bond, Short (Subs 20)	220.00	6,600.00
4	15	pcs	EPSON L360 Printer Ink 664, Black (70ml)	395.00	5,925.00
5	7	pcs	EPSON L360 Printer Ink 664, Cyan (70ml)	395.00	2,765.00
6	7	pcs	EPSON L360 Printer Ink 664, Magenta (70ml)	395.00	2,765.00
7	7	pcs	EPSON L360 Printer Ink 664, Yellow (70ml)	395.00	2,765.00
8	5	pcs	EPSON L6170 Printer Ink 001, Black (127ml)	475.00	2,375.00
9	3	pcs	EPSON L6170 Printer Ink 001, Cyan (70ml)	410.00	1,230.00
10	3	pcs	EPSON L6170 Printer Ink 001, Magenta (70ml)	410.00	1,230.00
11	3	pcs	EPSON L6170 Printer Ink 001, Yellow (70ml)	410.00	1,230.00
12	10	pack	Folder (Long), 100/pack, White	349.00	3,490.00
13	2	pack	Folder (Short), 100/pack, White	275.00	550.00
14	4	box	Ballpen (Black) 50's, 0.5	550.00	2,200.00
15	50	pcs	Sign Pen (Black, 0.5)	31.00	1,550.00
16	5	pcs	Stamp Pad, Felt Paper, No. 2	44.00	220.00
17	10	bottle	Stamp Pad Ink, Violet, 30ml	34.00	340.00
18	4	pcs	Flash Drive 32GB (V3.0)	900.00	3,600.00
19	1	pc	External hard Disk Drive, 1TB	2,295.00	2,295.00
20	30	pcs	Correction Tape, 8m-12m	19.00	570.00
21	4	pcs	Stapler (Heavy Duty), No. 35 wih Remover	169.00	676.00
22	5	pcs	Stape Remover, Plier	29.00	145.00
23	25	pcs	Pencil Lead with Eraser	9.00	225.00
24	20	box	Staple Wire, No. 35, 1000 staples/box	29.00	580.00
25	2	pcs	Sharpener, Heavy Duty	395.00	790.00
26	3	box	Paper Fasener, Plastic, 50pcs/box	39.00	117.00
27	3	pack	Cartolina (Assorted Color), 10pcs/pack	85.00	255.00
28	23	pack	Vellum Board/Paper, 200gsm, A Size, 10's	44.00	1,012.00
29	5	box	Paper Clip (Jumbo), 100/box, Vinyl	19.00	95.00
30	5	box	Papeer Clip (Small), 100/box, Vinyl	14.00	70.00
31	6	pad	Yellow Pad, 100leaves/pad	47.00	282.00
32	5	pack	Photo Paper, A4 (180gsm), 10's	129.00	645.00
33	10	bottle	Glue (All-Purpose, Clear, 147ml)	129.00	1,290.00
34	8	pcs	Permanent Marker (Black)	29.00	232.00
35	20	pcs	Tape (Transparent, 24mm)	14.50	290.00
36	15	pcs	Eraser, Rubber Soft	9.00	135.00
37	5	pcs	Scissors, 8"	24.00	120.00
38	2	pcs	Puncher, Heavy Duty, 2-Hoe Guide	149.00	298.00
39	5	pcs	Ruler (Plastic) 12"	24.00	120.00
40	3	pcs	Calculator, 8 Digits	499.00	1,497.00
41	24	pcs	Record Book, 500 Pages, (7" x 11", 48gsm)	129.00	3,096.00
42	2	box	Thumb Tacks, 100/box	14.00	28.00
43	20	pcs	Whiteboard Marker (Black)	29.00	580.00
44	25	yard	Plastic Table Cover, Thick (25yards)	34.00	850.00
45	50	pcs	Plastic Folder (Long), Transparent	6.25	312.50
46	75	pcs	Plastic Envelope (Short), Transparent	4.50	337.50
47	75	pcs	Plastic Envelope (Long), Transparent	7.00	525.00
48	5	box	Envelope, Mailing, White (Long), 500pcs/box	395.00	1,975.00
			****nothing follows****		-
<b>TOTAL</b>					<b>77,128.00</b>

**Seventy-Seven Thousand One Hundred Twenty-Eight Pesos**




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Supplier	<b>KR MIKA GENERAL MERCHANDISE</b>	P.O No.:	20-0670
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		Mode of Procurement:	<b>SHOPPING B</b>
		PR No./s	<b>20-08-0981</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed			
CONFORME:	Very Truly yours,		
			
(Signature over printed name)	<b>CIELO KRISSEL LAGMAN-LUISTRO</b>		
(Date)	City Mayor		
(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)			
Approved per Sangguniang Resolution No.:		Date:	
Certified Correct:			
	Secretary to the Sanggunian		

REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE CITY AUDITOR  
CITY OF TABACO

DATE RECEIVED: 10/19/20  
RECEIVED BY:   
TIME RECEIVED: 2:20