



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

## Office of the City Mayor

NOV 10 2020

**JONATHAN S. RAFOL**  
General Manager  
Gorilla Trading  
52 Sgt. Esguerra Avenue  
South Triangle, Quezon City

### NOTICE TO PROCEED

Dear Mr. Rafol,

The attached Contract Agreement having been approved, notice is hereby given to *Gorilla Trading* that work may proceed on the *Supply & Delivery of School Supplies for the Libreng Gamit sa Eskwela Program, City Mayor's Office, Tabaco City under Contract ID No. 014-09-2020-GOODS* effective immediately upon receipt of this notice.

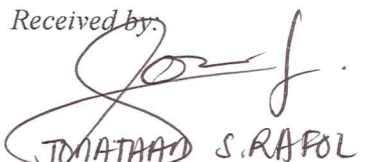
Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,

  
**CIELO KRISSEL LAGMAN-LUISTRO**  
City Mayor

Received by:

  
**JONATHAN S. RAFOL**  
Name and Signature

Date: 11/11/20