PURCHASE ORDER

Tabaco City
LGU

Supplier	**PHILIPPINE DUPLICATORS INC.**	P.O No.:	20-0778
Address	**LEGAZPI CITY**	Date:	10/14/2020
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**20-10-1364**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - CITY MAYORS OFFICE**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
1	1	unit	**Digital Copier**	97,000.00	97,000.00
			19 Seconds Warm Up Time, Functions: Printer, Scanner, Copier, System Memory: 512MB, Output Speed: 27pages per Minute, First Copy Time: 6.5 Seconds, Copy Resolution: 600dpi (600 x 600), Zoom: From 25% to 400% in 1% Steps, Multiple Copying Up to 999 Copies, Print Technology: Laser, Printer Language Standard GDI, Printer/Network Interface Standard: Ethernet 1000, 100/10 Base: USB 2.0 Type Bx1, Supported Operating Environments: Windows/Linux, Scanner Speed: Mono 18ipm Color 6ipm, Scanner Resolution: 600dpi (600 x 600) Max, Original Size: A3, A4, A5, B4, B5, Paper Handling - Paper Input Capacity: 500 Sheets, Paper Tray Weight: 52-216g/m2: Paper Bypass Weight, Power Consumption: Less Than 1,550 W: Sleep Mode, 97W, TEC 1.3kwh, Power Source: 220-240V 50/60Hz, Consumables: Toner Black		-
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				TOTAL	**97,000.00**

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 10/8/20
RECEIVED BY:
TIME RECEIVED: 4:00

Ninety-Seven Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

Very Truly yours,

Gabriel M. Buendia
(Signature over printed name)

NESTOR T. SAN PABLO
Acting City Mayor

(Date)

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian