PURCHASE ORDER

Tabaco City
LGU

Supplier	**BEN-IAN PRINTING PRESS**	P.O No.:	21-03-0177
Address	**LEGAZPI CITY**	Date:	MAR 31 2021
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**21-03-0245**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - CDRRMO**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Printing of Flyers and Posters/Charts for Education Campaign		-
1	17500	pcs	**Printing of Flyers, 9" x 12"**	3.00	52,500.00
			Coated Paper #80, 3 Folds, Full Color (Back to Back), 7 Kinds - 7 Hazard (Tropical Cyclone, Tsunami, Volcanic Eruption, Storm Surge, Flood, Earthquake, Landslide)		-
			nothing follows		-
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				TOTAL	**52,500.00**

Fifty-Two Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
Elsa B. Amon	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: Date:

Certified Correct:

Secretary to the Sanggunian