PURCHASE ORDER

Tabaco City

LGU

Supplier	**PALANCA PRINTING PRESS**	P.O No.:	21-03-0178
Address	**LEGAZPI CITY**	Date:	MAR 31 2021
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**21-03-0245**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - CDRRMO**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Printing of Flyers and Posters/Charts for Education Campaign		-
2	1000	pcs	**Printing of Poster/Chart, 18" x 24"**	17.00	17,000.00
			Coated Paper #180, Full Color (Front Only), Offset Type of Process, 2 Kings - Tropical Cyclone and CoVid-19		-
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				TOTAL	**17,000.00**

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 4/6/21
RECEIVED BY:
TIME RECEIVED: 10:20

Seventeen Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

(Signature over printed name)

(Date)

Very Truly yours,

CIELO KRISEL LAGMAN-LUISTRO

City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian