PURCHASE ORDER

Tabaco City
LGU

Supplier	**B & C ELECTROMECH**	P.O No.:	21-04-0247
Address	**TABACO CITY**	Date:	APR 16 2021
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**21-04-0418**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - GENERAL SERVICES OFFICE**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Repair & Maintenance of CDU/CDRRMO Hyundai Backhoe (Wheel Type)		-
			Hyundai Backhoe (Wheel Type)		-
			Model: 140W-95		-
			Acquisition Year: 2018		-
1	1	lot	**JO-Labor and Materials**	55,000.00	55,000.00
			1. Open-Up engine oil drain plug and drain out engine oil and refill with new engine oil (12ltrs)		-
			2. Remove and install new sets engine oil filter (pre-filled with engine oil prior to installation)		-
			3. Dismantle overhead hydraulic main tank top cover and pull out oil suction strainer for cleaning.		-
			4. Pull-Out hydraulic oil filters and install new sets of filters (Pre-filled with hydraulic oil)		-
			5. Loosen hydraulic tank drain valve and drain used hydraulic oil to oil bin and totally drain main tank.		-
			6. Re-Tight hydraulic tank drain plug, install line filter and refill tank to it's capacity (120ltrs)		-
			7. Run test engine and proceed with aeration, bleeding process at hydraulic system		-
			8. Open up differential oil refill plug (Front and Rear) and add oil to the required level, retight drain plug		-
			nothing follows		-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
				TOTAL	**55,000.00**

Fifty-Five Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
DOMINGO BALLANO	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 05/24/21
RECEIVED BY:
TIME RECEIVED: 9:40