

City Government of Tabaco Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-01-010	Traveling Expenses for 1st Quarter	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	1st Quarter	1st Quarter	GoP	46,250.00	46,250.00		
5-02-02-010	Training Expenses for 1st Quarter	Various Offices	NO	NP-53.9 - Small Value Competitive Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	87,500.00	87,500.00		
5-02-03-010	Office Supplies Expenses for 1st Quarter	Various Offices	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	604,961.90	604,961.90		
	Gestetner Products	Various Offices	NO	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	74,398.38	74,398.38		
5-02-03-020	Accountable Forms Expenses for 1st Quarter	Treasurer Office	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	850,637.75	850,637.75		
5-02-03-030	Non-Accountable Forms Expenses for 1st Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	470,000.00	470,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses for 1st Quarter	Treasurer Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	1st Quarter	1st Quarter	GoP	25,000.00	25,000.00		
5-02-03-990	Other Supplies and Materials Expenses for 1st Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	130,547.50	130,547.50		
5-02-05-010	Postage and Courier Expenses for 1st Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,750.00	3,750.00		
5-02-05-020	Telephone Expenses - Landline/Mobile for 1st Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	1st Quarter	1st Quarter	GoP	10,500.00	10,500.00		
5-02-05-030	Internet Subscription Expenses for 1st Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	1st Quarter	1st Quarter	GoP	110,000.00	110,000.00		
5-02-13-050	Repair and Maintenance - Machinery and Equipment for 1st Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
5-02-99-010	Advertising Expenses for 1st Quarter	BAC Office	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	1st Quarter	1st Quarter	GoP	20,000.00	20,000.00		
5-02-99-020	Printing and Publication Expenses for 1st Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	1st Quarter	1st Quarter	GoP	2,500.00	2,500.00		

5-02-99-990	Other Maintenance and Operating Expenses (MOOE) for 1st Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	13,750.00	13,750.00		
	ETRACS Program for 1st Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	64,000.00	64,000.00		
1-07-05-020	Office Equipment for 1st	Various	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	505,000.00		505,000.00	
1-07-05-030	Information and Communication Technology Equipment for 1st Quarter	Various Offices	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	810,000.00		810,000.00	
1-07-05-070	Communication Equipment for 1st Quarter	Treasurer Office	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	25,000.00		25,000.00	
1-07-05-990	Other Machinery Equipment for 1st Quarter	Treasurer Office	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	40,000.00		40,000.00	
1-07-07-010	Furniture and Fixtures for 1st Quarter	Various Offices	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	145,000.00		145,000.00	
5-02-01-010	Traveling Expenses for 2nd Quarter	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	2nd Quarter	2nd Quarter	GoP	46,250.00	46,250.00		
5-02-02-010	Training Expenses for 2nd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	87,500.00	87,500.00		
5-02-03-010	Office Supplies Expenses for 2nd Quarter	Various Offices	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	55,345.75	55,345.75		
	Gestetner Products	Treasurer Office	NO	Direct Contracting	N/A	N/A	2nd Quarter	2nd Quarter	GoP	14,598.38	14,598.38		
5-02-03-990	Other Supplies and Materials Expenses for 2nd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	24,287.50	24,287.50		
5-02-05-010	Postage and Courier Expenses for 2nd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	3,750.00	3,750.00		
5-02-05-020	Telephone Expenses - Landline/Mobile for 2nd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	2nd Quarter	2nd Quarter	GoP	10,500.00	10,500.00		
5-02-05-030	Internet Subscription Expenses for 2nd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	2nd Quarter	2nd Quarter	GoP	110,000.00	110,000.00		
5-02-13-050	Repair and Maintenance - Machinery and Equipment for 2nd Quarter	BAC Office	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	5,000.00	5,000.00		
5-02-99-010	Advertising Expenses for 2nd Quarter	BAC Office	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	2nd Quarter	2nd Quarter	GoP	20,000.00	20,000.00		

5-02-99-020	Printing and Publication Expenses for 2nd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	2nd Quarter	2nd Quarter	GoP	2,500.00	2,500.00		
5-02-99-990	Other Maintenance and Operating Expenses (MOOE) for 2nd Quarter	BAC Office	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	2,500.00	2,500.00		
1-07-05-030	Information and Communication Technology Equipment for 2nd Quarter	Treasurer Office	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	65,000.00		65,000.00	
5-02-01-010	Traveling Expenses for 3rd Quarter	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	3rd Quarter	3rd Quarter	GoP	46,250.00	46,250.00		
5-02-02-010	Training Expenses for 3rd	Various	NO	NP-53.9 - Small Value	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	87,500.00	87,500.00		
5-02-03-010	Office Supplies Expenses for 3rd Quarter	Various Offices	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	429,601.80	429,601.80		
5-02-03-020	Accountable Forms Expenses for 3rd Quarter	Treasurer Office	NO	NP-53.5 Agency-to-Agency	N/A	N/A	3rd Quarter	3rd Quarter	GoP	540,593.75	540,593.75		
5-02-03-030	Non-Accountable Forms Expenses for 3rd Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	182,000.00	182,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses for 3rd Quarter	Treasurer Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	3rd Quarter	3rd Quarter	GoP	25,000.00	25,000.00		
5-02-03-990	Other Supplies and Materials Expenses for 3rd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	37,337.50	37,337.50		
5-02-05-010	Postage and Courier Expenses for 3rd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	53,750.00	53,750.00		
5-02-05-020	Telephone Expenses - Landline/Mobile for 3rd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	3rd Quarter	3rd Quarter	GoP	10,500.00	10,500.00		
5-02-05-030	Internet Subscription Expenses for 3rd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	3rd Quarter	3rd Quarter	GoP	110,000.00	110,000.00		
5-02-13-050	Repair and Maintenance - Machinery and Equipment for 3rd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	65,000.00	65,000.00		
5-02-13-060	Repair and Maintenance - Transportation Equipment for 3rd Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	25,000.00	25,000.00		
5-02-13-070	Repair and Maintenance - Furniture and Fixtures for 3rd Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	5,000.00	5,000.00		

5-02-99-010	Advertising Expenses for 3rd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	3rd Quarter	3rd Quarter	GoP	95,000.00	95,000.00		
5-02-99-020	Printing and Publication Expenses for 3rd Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	3rd Quarter	3rd Quarter	GoP	202,500.00	202,500.00		
5-02-99-990	Other Maintenance and Operating Expenses (MOOE) for 3rd Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	33,750.00	33,750.00		
1-07-05-030	Information and Communication Technology Equipment for 3rd Quarter	Treasurer Office	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	670,000.00		670,000.00	
1-09-01-020	Computer Software for 3rd Quarter	Treasurer Office	NO	Shopping	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	300,000.00		300,000.00	
5-02-01-010	Traveling Expenses for 4th Quarter	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	4th Quarter	4th Quarter	GoP	46,250.00	46,250.00		
5-02-02-010	Training Expenses for 4th	Various	NO	NP-53.9 - Small Value	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	87,500.00	87,500.00		
5-02-03-010	Office Supplies Expenses for 4th Quarter	Various Offices	NO	Shopping	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	51,043.80	51,043.80		
5-02-03-020	Accountable Forms Expenses for 4th Quarter	Treasurer Office	NO	NP-53.5 Agency-to-Agency	N/A	N/A	4th Quarter	4th Quarter	GoP	264,418.75	264,418.75		
5-02-03-090	Fuel, Oil and Lubricants Expenses for 4th Quarter	Treasurer Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	N/A	N/A	4th Quarter	4th Quarter	GoP	25,000.00	25,000.00		
5-02-03-990	Other Supplies and Materials Expenses for 4th Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	28,037.50	28,037.50		
5-02-05-010	Postage and Courier Expenses for 4th Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	53,750.00	53,750.00		
5-02-05-020	Telephone Expenses - Landline/Mobile for 4th Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	4th Quarter	4th Quarter	GoP	10,500.00	10,500.00		
5-02-05-030	Internet Subscription Expenses for 4th Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	4th Quarter	4th Quarter	GoP	110,000.00	110,000.00		
5-02-13-050	Repair and Maintenance - Machinery and Equipment for 4th Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	55,000.00	55,000.00		
5-02-13-060	Repair and Maintenance - Transportation Equipment for 4th Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	25,000.00	25,000.00		

5-02-13-070	Repair and Maintenance - Furniture and Fixtures for 4th Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	5,000.00	5,000.00		
5-02-99-010	Advertising Expenses for 4th Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	4th Quarter	4th Quarter	GoP	95,000.00	95,000.00		
5-02-99-020	Printing and Publication Expenses for 4th Quarter	Various Offices	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	N/A	N/A	4th Quarter	4th Quarter	GoP	313,750.00	313,750.00		
5-02-99-990	Other Maintenance and Operating Expenses (MOOE) for 4th Quarter	Various Offices	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	33,750.00	33,750.00		
	Other MOOE - Election Reserve for 4th Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	300,000.00	300,000.00		
	ETRACS Program for 4th Quarter	Treasurer Office	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	266,000.00	266,000.00		
1-07-05-030	Information and Communication Technology Equipment for 4th Quarter	Treasurer Office	NO	Shopping	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	200,000.00		200,000.00	
1-07-05-070	Communication Equipment for 4th Quarter	Treasurer Office	NO	Shopping	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	25,000.00		25,000.00	
1-07-05-990	Other Machinery Equipment for 4th Quarter	Treasurer Office	NO	Shopping	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	60,000.00		60,000.00	

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