



PURCHASE ORDER

Tabaco City
LGU

Supplier	ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR	P.O No.:	21-04-0265
Address	LEGAZPI CITY	Date:	APR 22 2021
		Mode of Procurement:	SHOPPING B
		PR No./s	21-03-0380

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - GENERAL SERVICES OFFICE	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
Supply & Delivery of IT Equipment and Printer Ink					
1	1	setr	Desktop Computer	39,690.00	39,690.00
			Specs:		
			Intel Core i5-10600, H410 Motherboard, 8GB DDR4 RAM, 500GB HDD + 240GB SSD, ATX Casing with PSU, 21.5" LED Monitor 1920 x 1080 Resolution, USB Keyboard and Mouse, AVR and Speaker, 650VA UPS		
2	1	pc	Windows 10 64 Bit Lincensed	7,795.00	7,795.00
3	1	pc	Microsoft Office Student and Home Licensse	6,600.00	6,600.00
4	5	pcs	Flas Drive 64GB	880.00	4,400.00
5	1	unit	External Hard Drive 1TB	3,495.00	3,495.00
6	1	unit	Router	3,350.00	3,350.00
			Specs:		
			Simultaneous 2.4GHz 300mbps and 5GHz 867 mbps Connections, 4 External Antennas and One Internal Antenna Provide Stable Wireless Connections Supports Access Point Mode		
7	1	unit	UPS 650VA	3,600.00	3,600.00
8	8	cart	HP 56x High Yield Toner	4,175.00	33,400.00
10	32	bottle	Ink Cart: EPSON C12T664100 (T6641): Black	300.00	9,600.00
11	20	bottle	Ink Cart: EPSON C12T664100 (T6642): Cyan	310.00	6,200.00
12	20	bottle	Ink Cart: EPSON C12T664100 (T6643): Magenta	310.00	6,200.00
13	20	bottle	Ink Cart: EPSON C12T664100 (T6644): Yellow	310.00	6,200.00
			nothing follows		
				TOTAL	130,530.00

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO

DATE RECEIVED: 4/3/21
RECEIVED BY: [Signature]
TIME RECEIVED: 11:00

One Hundred Thirty Thousand Five Hundred Thirty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

MARILYN LOPEZ
(Signature over printed name)

CIELO KRISSEL LAGMAN-LUISTRO
City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: Secretary to the Sanggunian

Date: