



PURCHASE ORDER

Tabaco City
LGU

Supplier	QUICK THINKER ENTERPRISES	P.O No.:	21-05-0427
Address	TABACO CITY	Date:	MAY 26 2021
		Mode of Procurement:	SHOPPING B
		PR No./s	21-04-0521 & 0522

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - MCK	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
Supply & Delivery of Office Supplies					
Janitorial Supplies					
					-
1	10	bar	Bar Soap 136grams, Laundry Soap	50.00	500.00
2	10	kg	Powder Detergent, 1kg	100.00	1,000.00
3	10	gal	Fabric Conditioner, 800ml	185.00	1,850.00
4	5	bottle	Hand Liquid Soap, 500ml	100.00	500.00
5	5	pcs	Dishwashing Paste, 400g	40.00	200.00
6	5	bottle	Bathroom Cleanser, 450ml	130.00	650.00
7	5	can	Air Freshener, 40grams	130.00	650.00
8	2	pack	Tissue Paper, 24rolls/pack	250.00	500.00
9	5	pcs	Scouring Pad	8.00	40.00
10	2	pcs	Dust Pan, Thick	120.00	240.00
11	1	pc	TRHO-76 Hooded Trashbin Black	2,100.00	2,100.00
12	1	pc	TRHO-76 Hooded Trashbin Yellow	2,100.00	2,100.00
13	1	pc	TRHO-76 Hooded Trashbin Red	2,100.00	2,100.00
14	3	pcs	Trash Can, Small, CR Use, Black, Thick	195.00	585.00
15	20	bag	Trash Bag, M, Black, 10's	45.00	900.00
16	4	pcs	Pail, 6gal, Black, Thick	189.00	756.00
17	4	pcs	Dipper, Big, Thick	35.00	140.00
18	3	pcs	Laundry Brush	25.00	75.00
19	3	pcs	Toilet Brush and Holder	40.00	120.00
20	3	pcs	Long Handle Scrub Brush	60.00	180.00
21	5	bottle/gal	Multi-Cleanser Liquid Soap, 1gal	240.00	1,200.00
22	5	pack	Battery AA, Non-Rechargeable, 2pcs/blister pack	97.00	485.00
23	50	pcs	Battery AAA, Non-Rechargeable, 2pcs/blister pack	9.00	450.00
24	1	pc	Battery Charger for AA Battery, Compack Design, Fold Out, Plug: Charges 2-4 AA/AAA	430.00	430.00
25	20	pcs	Curtain Clothes for Windows, 100 x 130, 100% Polyester Fiber	385.00	7,700.00
26	10	pcs	Bedsheet, Single, 36 x 75, Cotton: White	300.00	3,000.00
27	10	pcs	Pillow, 20 x 26, Preferably White Color	150.00	1,500.00
28	20	pcs	Pillow Case, 2pcs, Pillow Case: 18 x 24, Cotton & Polyester	45.00	900.00
29	5	pcs	Outdoor Doormat, Rectangle, 14 x 20	250.00	1,250.00
30	5	pcs	Pot Holder	45.00	225.00
Office Supplies					
					-
31	20	ream	Coupon Bond, Legal Size, Subs 20	219.00	4,380.00
32	20	ream	Coupon Bond, Short Size, Subs 20	198.00	3,960.00
33	10	ream	Coupon Bond, A4, Subs 20	195.00	1,950.00
34	5	box	Ballpen, Black, 0.5, 50's	298.00	1,490.00
35	5	box	Ballpen, Blue, 0.5, 50's	298.00	1,490.00
36	5	box	Sign Pen, 0.5, Black, 10pcs/box	340.00	1,700.00
37	5	box	Pencil Lead with Eraser, 10's	89.00	445.00
38	50	pcs	Plastic Envelope, Long	6.50	325.00
39	50	pcs	Correction Tape, 30mtrs	38.00	1,900.00
40	2	pcs	Flash Drive, 32GB	495.00	990.00
41	1	pack	Folder, White, Legal Size, 100/pack	345.00	345.00
42	1	pack	Folder, White, Short Size, 100/pack	270.00	270.00
43	10	pcs	White Board Marker, Black	25.00	250.00
44	10	pcs	Permanent Marker Pen, Black	28.00	280.00
45	20	pcs	Record Book, 500pages, 218mm x 280mm	147.00	2,940.00
46	10	pcs	Columnar Notebook, 24columns	110.00	1,100.00
47	2	pcs	Scissors, Big, Heavy Duty Cutter Type, Rubberized Handle	90.00	180.00
48	20	bottle	EPSON Ink, L200, B, M, Y, B, 70ml	330.00	6,600.00
49	5	pcs	Scotch Tape, 2inches: 50mtrs	120.00	600.00



PURCHASE ORDER

Tabaco City
LGU

Supplier	QUICK THINKER ENTERPRISES	P.O No.:	21-05-02427
Address	TABACO CITY	Date:	MAY 26 2021
		Mode of Procurement:	SHOPPING B
		PR No./s	21-04-0521 & 0522

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - MCK	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
50	5	pcs	Double Sided Tape, 1inch	43.00	215.00
51	25	cps	Illustration Board, 1/8	8.00	200.00
52	1	box	White Mailing Envelope Long, 50pcs/box	350.00	350.00
53	1	pc	Puncher, Big, Heavy Duty	135.00	135.00
54	2	pack	Colored Cartolina, Assorted, 28 x 22inches	78.00	156.00
55	2	pack	Cartolina, Premium White, 28 x 22inches	78.00	156.00
56	2	bottle	Stamp Pad Ink, Violet	30.00	60.00
57	2	pcs	Stapler, Big, Heavy Duty, No. 35	178.00	356.00
58	5	box	Staple Wire, No. 35	28.00	140.00
59	5	box	Paper Fastener, 50pcs/box	35.00	175.00
60	10	bottle	Glue, All-Purpose, Clear, 147ml	100.00	1,000.00
61	20	yard	Plastic Table Cover, Thick	30.00	600.00
62	1	pc	Calculator, 8 Digits	485.00	485.00
nothing follows					67,549.00

Sixty-Seven Thousand Five Hundred Forty-Nine Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

[Signature]
[Signature]
 (Signature over printed name)
 (Date)

CIELO KRISSEL LAGMAN-LUISTRO
City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	Date:
Certified Correct:	
<i>Secretary to the Sanggunian</i>	

