PURCHASE ORDER

Tabaco City
LGU

Supplier	**ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR**	P.O No.:	21-07-0628
Address	**LEGAZPI CITY**	Date:	JUL 20 2021
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**21-07-1084**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - CSWD-GAD**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Laptop & Printer		-
1	1	unit	**Laptop ASUS X571LI-AL210TS**	63,390.00	63,390.00
			Specs:		-
			Intel Core i5 10300H Processor NVIDIA GTX1650Ti 4GB 1TB HDD + 256GB PCIe SSD 8GB Onboard memory 15.6" FHD LED Backlit Win10, Office Home & Student FREE: Bag & Mouse		-
2	1	unit	**Printer Wi-Fi All-In-One Ink Tank**	14,995.00	14,995.00
			Specs:		-
			Type: Print, Scan, Copy, Fax with ADF, Paper Size: 8.5" x 13", 16K (195 x 270mm), 4 x 6", 5 x 7", A4, A5, A6, B5, B6, C6, DL, Envelopes #10 (4.125 x 9.5"), Hagaki (100 x 148mm), Indian-Legal (215 x 345mm), Legal Size Letter, Print Resolution: 5760 x 1440 dpi (with Variable-Sized Droplet), Maximum Copies: 99 Copies, Copy Speed: ISO 29183, A4, Simplex, Black: Up to 7.7ipm, ISO 29183, A4, Simplex, Maximum Scan Area: 216 x 297mm (8.5 x 11.7")		-
			nothing follows		-
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				TOTAL	**78,385.00**

Seventy-Eight Thousand Three Hundred Eighty-Five Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
(Signature over printed name)	**CIELO KRISEL LAGMAN-LUISTRO**
(Date)	*City Mayor*

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	

OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED: 10/22/21
RECEIVED BY:
TIME RECEIVED: 3:40