PURCHASE ORDER

Tabaco City

LGU

Supplier	**PANDAYAN BOOKSHOP INC.**	P.O No.:	21-09-0814
Address	**TABACO CITY**	Date:	SEP 06 2021
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**21-08-1342**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY - GENERAL SERVICES OFFICE**	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Office Supplies for Office Use		-
1	20	gal	Alcohol with Moisturizer, 70%, Ethyl, 4ltrs/gal	587.00	11,740.00
2	25	bottle	Alcohol with Moisturizer, 70%, Ethyl, 500ml	100.00	2,500.00
3	10	gal	Dishwashing Liquid, 3.75L	150.00	1,500.00
4	25	bottle	Dishwashing Liquid, Lemon Scent, 500ml	150.00	3,750.00
5	8	kgs	Rags, All Cotton	100.00	800.00
6	27	pcs	Raincoat, Poncho, Thick with GSO Print	449.75	12,143.25
7	27	pcs	Rainboots, Heavy Duty, Various Sizes	508.00	13,716.00
8	2	gal	Multi-Purpose Bleach, 4ltrs	169.00	338.00
9	4	bottle	Disinfectant Spray, 340grams	245.00	980.00
10	18	pcs	Detergent Soap, Long Bar, 360grams	27.00	486.00
11	75	pcs	Detergent Soap, Powder, 65grams	7.00	525.00
12	16	box	Bath Soap with Moisturizer, 135grams	52.00	832.00
13	1	unit	Mop, 360° Rotating Spin Mop Plastic Liner/Stainless Liner	725.00	725.00
14	6	unit	Thermal Scanner with Stand	1,800.00	10,800.00
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				TOTAL	**60,835.25**

Sixty Thousand Eight Hundred Thirty-Five Pesos and Twenty-Five Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
NEMUEL LOREDO JR.	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: Date:

Certified Correct:

Secretary to the Sanggunian

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY AUDITOR
CITY OF TABACO
DATE RECEIVED:
RECEIVED BY:
TIME RECEIVED: 2:55