



# PURCHASE ORDER

Tabaco City  
LGU

Supplier	ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR	P.O No.:	21-09-0934
Address	LEGAZPI CITY	Date:	SEP 20 2021
		Mode of Procurement:	SHOPPING B
		PR No./s	21-08-1565

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - CITY TREASURERS OFFICE	Delivery Term:	
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
<b>Supply &amp; Delivery of Desktop Computer with Printer and Laptop for Office Use</b>					
1	2	set	<b>Desktop Computer</b> Specs: Processor: Intel Core i5-10400, Motherboard: B460M Series, Memory: 8GB DDR4, Storage: 1TB HDD, DVD-RW, ATX Casing with PSU, Mouse & Keyboard, Speaker, UPS 650VA, USB Wi-Fi Adapter with LED Monitor, Licensed Windows 10, Licensed MS Office	57,990.00	115,980.00
2	2	unit	<b>Laptop</b> Specs: Processor: Intel Core i5-10300H, Memory: 8GB DDR4 RAM, Storage: 1TB + 256GB SSD, Graphics: NVIDIA GeForce GTX1650, Installed Licensed Windows 10	50,990.00	101,980.00
3	2	unit	<b>Printer - Dot Matrix</b> Specs: 9-Pin Narrow Carriage Impact Printer. Print Method: Impact Dot Matrix. Control Panel: 4 Switches and 5 LEDs, Print Direction: Bi-Director Logic Seeking, High Speed Draft (10/12/15cpi), Printhead Life: Approx. 400 Million Strokes/Wire ***nothing follows***	14,695.00	29,390.00
<b>TOTAL</b>					<b>247,350.00</b>

OFFICE OF THE CITY AUDITOR  
CITY OF TABACO

RECEIVED: 11/2/21

RECEIVED BY: *[Signature]*

RECEIVED: 3:00

**Two Hundred Forty-Seven Thousand Three Hundred Fifty Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: *[Signature]* Very Truly yours,

*[Signature]*  
(Signature over printed name)

**CIELO KRISSEL LAGMAN-LUISTRO**  
City Mayor

(Date) 9/20/21

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
Certified Correct:	Date:
Secretary to the Sanggunian	