



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

## Office of the City Mayor

DEC 24 2021

**MARILYN L. LOPEZ**

Authorized Representative/ Marketing Coordinator  
Albay Computer & Electronics Supplies & Repair  
GF V&O Bldg, Quezon Ave.,  
Legazpi City

### NOTICE OF AWARD

Dear Ms. Lopez,

We are happy to notify you that the *Supply & Delivery of I.T. Equipment (Laptop and Printer), DepEd-Schools Division Office, Tabaco City under Contract ID No. 041-12-2021-GOODS* is hereby awarded to you as the bidder with the Single Calculated Responsive Bid (SCRB) at a Contract Price equivalent to *Six Hundred Eighty-One Thousand Four Hundred Eighty Pesos (Php 681,480.00)*.

You are therefore required to submit the Performance Security in any of the following forms and amount and to enter into contract with us within ten (10) calendar days from receipt of this Notice.

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
a) Cash, cashier's/manager's check issued by a Universal or Commercial Bank.	Goods – Five Percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

Failure to comply the foregoing conditions shall constitute a sufficient ground for the cancellation of this award and the enforcement of penalties stipulated under your Bid Securing Declaration.

Thank you and best regards.

Very truly yours,

**NESTOR T. SAN PABLO**  
Vice Mayor/Acting City Mayor

For:  
**CIELO KRISSEL LAGMAN-LUISTRO**  
City Mayor

Conforme:

  
**MARILYN LOPEZ**

(Signature over Printed Name)

Authorized Representative

Date: December 27, 2021