



Republic of the Philippines
Province of Albay
CITY OF TABACO

Office of the City Mayor

JAN 03 2022

AGNES C. RAFOL

General Manager

Gorilla Trading

52 Sgt. Esguerra Ave., South Triangle

Quezon City

NOTICE TO PROCEED

Dear Ms. Rafol,

The attached Contract Agreement having been approved, notice is hereby given to *Gorilla Trading* that work may proceed on the *Supply & Delivery of School Supplies for the Librang Gamit sa Eskwela Program, City Mayor's Office, Tabaco City under Contract ID No. 040-11-2021-GOODS*, effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,

NESTOR T. SAN PABLO

Vice Mayor /Acting City Mayor

For:

CIELO KRISEL LAGMAN-LUISTRO

City Mayor

Received by:

Name and Signature

Date: 01/06/2022