PURCHASE ORDER

Tabaco City
LGU

Supplier	**MAGIC 8 ENTERPRISES**	P.O No.:	22-03-0125
Address	**TABACO CITY**	Date:	MAR 25 2022
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**22-03-0096**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - **CITY HEALTH UNIT**	Delivery Term:	30 cd
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery Office Supplies for Office Use		-
1	15	set	Computer Ink for EPSON L365, 70ml (Cyan, Magenta, Yellow, Black)	1,440.00	21,600.00
2	6	cart	Computer Ink CANON 810 IP2770, Black	1,250.00	7,500.00
3	5	cart	Computer Ink CANON 811 IP2770, Tri-Color	1,580.00	7,900.00
4	7	cart	Computer Ink Cartridge, HP680, Tri-Color	650.00	4,550.00
5	7	cart	Computer Ink Cartridge, HP680, Tri-Color	650.00	4,550.00
6	502	ream	Bond Paper, 70gsm, Subs 20, 500pages, Short	225.00	112,950.00
7	400	ream	Bond Paper, 70gsm, Subs 20, Long, 500pages, Long	246.00	98,400.00
8	5	box	Sign Pen, 0.7, Black, 12pcs/box	420.00	2,100.00
9	4	pcs	Stamp Pad Felt Paper No. 2, 80mm x 120mm	46.00	184.00
10	50	box	Staple Wire, #35, 5000pcs	45.00	2,250.00
11	50	box	Staple Wire, #10, 1000pcs	13.00	650.00
12	3	unit	Stapler, Standard Type Load Cap: 200 Staples	135.00	405.00
13	20	pcs	Marker, Permanent, Black, Ordinary, Fine Type	45.00	900.00
14	15	roll	Tape Masking, 2", 50m	75.00	1,125.00
15	120	10/pack	Vellum Board, 200gsm, Blue	41.00	4,920.00
16	110	100/pack	Vellum Board, 200gsm, White, Short	234.00	25,740.00
17	4	box	Ballpen, Ordinary, 0.5, Black, 50pcs/box	400.00	1,600.00
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				TOTAL	**297,324.00**

COA AUDIT GROUP A
RECEIVED
BY:
DATE: 5/31/22
TIME: 10:32
AUDIT TEAM R5-03-TABACO CITY

Two Hundred Ninety-Seven Thousand Three Hundred Twenty-Four Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
	CIELO KRISEL LAGMAN-LUISTRO
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	