PURCHASE ORDER

Tabaco City
LGU

Supplier	**ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR**	P.O No.:	22-04-0193
Address	**LEGAZPI CITY**	Date:	APR 05 2022
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**22-03-0160**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**LGU-TABACO CITY -**	**CITY TREASURERS OFFICE**	Delivery Term: 30 cd
Date of Delivery:			Payment Term: 3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Computer Ink for CTO Office		-
1	14	set	Computer Ink, EPSON Printer, Black, Magenta, Cyan, Yellow	1,560.00	21,840.00
2	30	pcs	Computer Ribbon/Cartridge Printer, EPSON LX310, 2175	515.00	15,450.00
3	5	pcs	Toner, HP Laserjet Printer, Black	4,495.00	22,475.00
			nothing follows		-
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				TOTAL	**59,765.00**

COA-AUDIT GROUP A-ALBAY
RECEIVED
BY:
DATE: 5/23/22
TIME: 9:13am
AUDIT TEAM R5-03-TABACO CITY

Fifty-Nine Thousand Seven Hundred Sixty-Five Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

MARILYN LOPEZ
(Signature over printed name)
(Date)

Very Truly yours,

CIELO KRISEL LAGMAN-LUISTRO
City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian