PURCHASE ORDER

Tabaco City
LGU

Supplier	**COPYLANDIA OFFICE SYSTEMS CORPORATION**	P.O No.:	22-08-0664
Address	**LEGAZPI CITY**	Date:	AUG 24 2022
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**22-07-0621**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - **MO-CSWD**	Delivery Term:	30 cd
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Digital Copier		-
1	1	unit	**Digital Copier**	133,000.00	133,000.00
			Specs:		-
			Printing Methods: High Speed Digital, Digital Master - Making/Fully, Automatic Printing		-
			Print Speed: 60-10 Prints per Minute (3 Level)		-
			Resolution: 300 x 600dpi		-
			ADF Paper Capacity: 10 Sheets		-
			Master Making Time: Approx. 35secs or Less		-
			Ink Supply Capacity: Fully Automatic (800ml per Cartridge)		-
			Master Supply Capacity: Fully Automatic (200 Sheet Per Roll)		-
			Master Disposal Capacity: Approx 30 Sheets		-
			Paper Weight: 50gsm to 157gsm		-
			Paper Supply Capacity: 1000 Sheets		-
			Computer Connection: USB PC Interface Lifetime Free Service and with Service Center in the Province of Albay		-
			nothing follows		-
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				TOTAL	**133,000.00**

One Hundred Thirty-Three Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

CONFORME: Very truly yours,

RODEL M. BODOPOL JR.
BRANCH MANAGER
(Signature over Printed Name)

CIELO KRISEL LAGMAN-LUISTRO
City Mayor

(Date) August 24, 2022

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: Date:

Certified Correct:

Secretary to the Sanggunian

COA-AUDIT GROUP A, ALBAY
RECEIVED
BY:
DATE: 8/24/22
TIME: 4:50
AUDIT TEAM R5-13-TABACO CITY