PURCHASE ORDER

Tabaco City
LGU

Supplier	**JD CONSTRUCT OFFICE SUPPLIES AND EQUIPMENT TRADING**	P.O No.:	22-08-0626
Address	**BACACAY ALBAY**	Date:	AUG 15 2022
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**22-07-0661**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - **OFFICE OF THE DEPARTMENT OF EDUCATION**	Delivery Term:	20 cd
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Office Supplies		-
1	100	ream	Bondpapers, A4, Subs 20	225.00	22,500.00
2	20	bottle	Black Ink, EPSON, L3250, 70ml	170.00	3,400.00
3	20	bottle	Cyan Ink, EPSON, L3250, 70ml	160.00	3,200.00
4	20	bottle	Magenta Ink, EPSON, L3250, 70ml	160.00	3,200.00
5	20	bottle	Yellow Ink, EPSON, L3250, 70ml	160.00	3,200.00
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				TOTAL	**35,500.00**

COA-AUDIT GROUP A, ALBAY
RECEIVED
BY: [signature]
DATE: 10/12/22
TIME: 10:52am
TABACO CITY

Thirty-Five Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

MARVI JOY [signature]
(Signature over printed name)
(Date) Sep 5, 2022

CIELO KRISEL LAGMAN-LUISTRO
City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian