PURCHASE ORDER

Tabaco City
LGU

Supplier	**ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR**	P.O No.:	22-09-0481
Address	**LEGAZPI CITY**	Date:	SEP 30 2022
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**22-09-0887**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY -	**GENERAL SERVICES OFFICE**	Delivery Term: 20 cd
Date of Delivery:			Payment Term: 3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of IT Supplies		-
1	10	pcs	External Hard Drive, ITB	4,150.00	41,500.00
2	40	bottle	Ink Cart, EPSON C12T664100 (T6641), Black	325.00	13,000.00
3	20	bottle	Ink Cart, EPSON C12T664100 (T6642), Cyan	360.00	7,200.00
4	20	bottle	Ink Cart, EPSON C12T664100 (T6643), Magenta	360.00	7,200.00
5	20	bottle	Ink Cart, EPSON C12T664100 (T6644), Yellow	360.00	7,200.00
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				TOTAL	**76,100.00**

COA AUDIT GROUP A. ALBAY
RECEIVED
BY:
DATE: 10/24/22
TIME: 1:33
AUDIT TEAM R5-03-TABACO CITY

Seventy-Six Thousand One Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
MARILYN LOPEZ	**CIELO KRISEL LAGMAN-LUISTRO**
(Signature over printed name)	*City Mayor*
(Date)	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian