



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

## Office of the City Mayor

### NOTICE TO PROCEED

DEC 06 2023

**MARIA SHIELA M. ENAJE**

Store General Manager

Metro Retail Stores Group, Inc.

Viscal Bldg., corner of C.D. Seno & W.O. Seno Sts. NRA Brgy. Guizo

Mandaue City, Cebu


Dear Ms. Enaje,

The attached Contract Agreement having been approved, notice is hereby given to *Metro Retail Stores Group, Inc.* that work may proceed on the *Supply & Delivery of Grocery Items for the Pamaskong Handog 2023, City Mayor's Office, Tabaco City, under Contract ID No. 039-10-2023-GOODS* effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

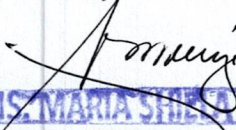
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LGU-Tabaco City.

Very truly yours,

  
**NESTOR T. SANPABLO**

City Vice Mayor / Acting City Mayor

Received by:

  
**MS. MARIA SHIELA M. ENAJE**

Name and Signature

Date: 12/06/23