PURCHASE ORDER

Tabaco City

LGU

Supplier	**GORILLA TRADING**	P.O. No.:	23-10-1313
Address	**52 SGT. Esguerra St., South Triangle, D4, Quezon City**	Date:	17 OCT 2023
		Mode of Procurement	**Small Value Procurement**
		PR No./s	**23-10-1401**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein:

Place of Delivery:	**LGU-TABACO CITY**	**City Mayor's Office (MO)**	Delivery Term:	15 cd
Date of Delivery			Payment Term:	3 Weeks
Project Name	**JO-Labor & Materials for the Printing of Coffee Table Book**		**Unit Cost**	**Amount (Php)**

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
1	300	copies	**Coffee Table Book**	483.00	144,900.00
			Specs:		
			10" x 10", 40pp + Cover, Hardbound, Mattle lam. + Spot UV, Inside Paper: c2s 120lbs, Offset Printing		
			*****nothing-follows*****		
				Total	**144,900.00**

COA-AUDIT GROUP A.D. BAY
RECEIVED
BY:
DATE: 11/14/23
TIME: 10:47
AUDIT TEAM R5 U3 TABACO CITY

One Hundred Forty-Four Thousand, Nine Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be impose.

CONFORME:	Very Truly yours,
Dow Marou	**NESTOR T. SAN PABLO**
(Signature over printed name)	*Acting City Mayor*
(Date) 10.18.23	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary of the Sanggunian