



# PURCHASE ORDER

Tabaco City  
LGU

Supplier	LUCKY EDUCATIONAL SUPPLY INC.	P.O No.:	23 - 10 - 1238
Address	DIAZ BLDG., TOMAS CABILES ST., SAN JUAN, TABACO CITY	Date:	OCT 06 2023
		Mode of Procurement:	SHOPPING B
		PR No./s	23-09-1267

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY.	Delivery Term:	20 cd
Date of Delivery:	GENERAL SERVICES OFFICE (GSO)	Payment Term:	3 weeks
Item No.	Qty	Unit	Amount (Php)

## Supply & Delivery of Various Paper Supplies for Executive Departments

PAPER SUPPLIES			
Item No.	Qty	Unit	Amount (Php)
1	21	box	14,631.75
2	16	piece	9.50
3	29	pack	95.00
4	120	pack	35.00
5	20	pack	38.75
6	9	pack	33.50
7	13	ream	248.00
8	5	ream	209.50
9	14	book	59.75
10	78	box	1,250.00
11	54	pad	29.50
12	198	pack	95.25
13	25	piece	7.75
14	1	pack	30.00
15	14	pack	45.00
16	3	set	55.00
17	99	piece	21.75
18	56	pad	15.75
19	50	pad	29.75
20	23	pad	31.75
21	12	pack	189.00
22	27	pack	357.00
23	5	pack	381.00
24	3	pack	59.75
25	48	pad	32.75
26	10	pad	26.50
27	25	pack	69.75
28	27	pack	89.75
29	7	pack	86.75



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Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY		GENERAL SERVICES OFFICE (GSO)	
Date of Delivery:				20 cd	
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
30	11	pack	Photopaper, Legal, Glossy, 10pcs/pack, 230gsm (JOJO)	98.75	1,086.25
31	24	piece	Record Book 150 pages, 214x278mm (VALUE PLUS)	53.50	1,284.00
32	73	piece	Record Book, 200 pages, 280x170mm (VALUE PLUS)	64.75	4,726.75
33	186	piece	Record Book, 300 pages, 280x170mm (VALUE PLUS)	74.50	13,857.00
34	117	piece	Record Book, 500 pages, 280x170mm (VALUE PLUS)	107.50	12,577.50
35	111	piece	Record Book, 300 pages, 214x278mm (VECO OFFICIAL)	196.50	21,811.50
36	146	piece	Record Book, 500 pages, 214x278mm (VECO OFFICIAL)	226.50	33,069.00
37	2	pad	Reimbursement Expense Receipt (RER Form) (MAPPCO)	40.50	81.00
38	311	pack	Specialty Board Paper, 220gsm, Long, Cream color, 10 sheets/pack (WORX)	38.75	12,051.25
39	95	pack	Specialty Board Paper, 200gsm, A4, Beige color, 10sheets/pack (WORX)	35.75	3,396.25
40	64	pack	Specialty Board Paper, 200gsm, Short, White color, 10sheets/pack (WORX)	33.50	2,144.00
41	5	ream	Specialty Board Paper, 220gsm, Short, White color, 100pcs/pack (BRIGHT)	284.75	1,423.75
42	5	ream	Specialty Board Paper, 200gsm, Long, 100pcs/pack (BRIGHT)	329.75	1,648.75
43	99	pack	Sticker Paper ,80gsm, Glossy, A4, 10sheets/pack (VECO)	45.75	4,529.25
			***nothing follows***		
			TOTAL		286,436.25

**Two Hundred Eighty Six Thousand Four Hundred Thirty Six Pesos and Twenty Five Centavos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: *[Signature]* Very Truly yours,

*RUMEN CHINA*  
CIELO KRISSEL LAGMAN-LUISTRO  
City Mayor

(Signature over printed name)  
(Date) 10-9-23

Approved per Sangguniang Resolution No.:  
(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Certified Correct:

Secretary to the Sanggunian

