

NDA



# PURCHASE ORDER

Tabaco City  
LGU

Supplier	LUCKY EDUCATIONAL SUPPLY INC.	P.O No.:	23-11-1632
Address	DIAZ BLDG., TOMAS CABLES ST., SAN JUAN, TABACO CITY	Date:	NOV 29 2023
		Mode of Procurement:	SHOPPING B
		PR No./s	23-11-1625


Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY-	GENERAL SERVICES OFFICE (GSO)	
Date of Delivery:			20 cd
Item No.	Qty	DESCRIPTION	Delivery Term:
87	1	Tape, Dispenser, Heavy Duty, 24mm (UK) ***nothing follows***	3 weeks
			Unit Cost
			106.75
			Amount (Php)
			106.75
			TOTAL
			310,976.95

Three Hundred Ten Thousand Nine Hundred Seventy Six Pesos and Ninety Five Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:  Very Truly yours,

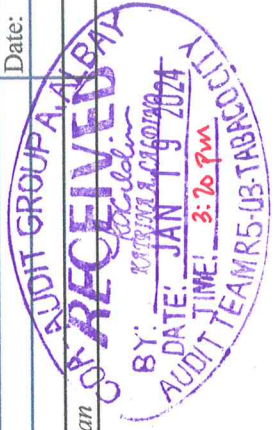
**RUMBEN CAWA**  
Acting City Mayor

(Signature over printed name)  
(Date) 11/30/23

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunian





# PURCHASE ORDER

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Supplier Address		LUCKY EDUCATIONAL SUPPLY INC. DIAZ BLDG., TOMAS CABILES ST., SAN JUAN, TABACO CITY		P.O No.:	23-11-1625	
Date of Delivery:				Date:	NOV 29 2023	
Place of Delivery:		GENERAL SERVICES OFFICE (GSO)		Mode of Procurement:	SHOPPING B	
Date of Delivery:				PR No./s	23-11-1625	
Gentlemen:						
Please furnish this office the following articles subject to the terms and conditions contained herein:						
Item No.		Qty	Unit	DESCRIPTION	Unit Cost	
<b>Supply &amp; Delivery of Various Office Supplies for VMO, SP and SP-Secretariat</b>						
1	85	pcs		Ballpen, Super Fine Point, 0.5mm, Color: Black - 61pcs, Red - 24pcs (HBW)	7.00	
2	38	box		Ballpen, Ordinary, 0.5mm, 12pcs/box, Color: Black - 26box, Blue - 2 box, Red - 10box (FLEXSTICK)	84.00	
3	23	box		Ballpen, Ordinary, 0.5mm, 50pcs/box, Color: Black - 13box, Blue - 10box (FLEXSTICK)	350.00	
4	325	ream		Bond Paper, 70gsm, Subs 20, 500pages, A4 29.7 x 21 x 5cm (COPY ONE)	195.00	
5	420	ream		Bond Paper, 70gsm, Subs 20, 500pages, Legal, 33 x 21.5 x 5cm (COPY ONE)	217.50	
6	155	ream		Bond Paper, 70gsm, Subs 20, 500pages, Short, 28 x 21.5 x 5cm (COPY ONE)	185.00	
7	6	unit		Calculator, Desktop, 12 Digits, with Mark Up Calculation and Tax Calculation (CASIO)	564.75	
8	26	pcs		Cartolina, Assorted Colors	9.50	
9	4	pack		Certificate Paper, 200gsm, A4, 10pcs/pack (WORX)	35.00	
10	7	pack		Certificate Paper, 200gsm, Long, 10pcs/pack (WORX)	38.75	
11	7	pack		Certificate Paper, 200gsm, Short, 100pcs/pack (WORX)	33.50	
12	15	box		Clip Backfold, 19mm, 12pcs/box (UK)	27.00	
13	13	box		Clip Backfold, 25mm, 12pcs/box (UK)	36.00	
14	19	pcs		Clip Backfold, 32mm (UK)	4.95	
15	5	box		Clip Backfold, 32mm, 12pcs/box (UK)	55.00	
16	14	box		Clip Backfold, 50mm, 12pcs/box (UK)	108.00	
17	57	pcs		Correction Tape, White, 10m x 5mm (JOY)	32.50	
18	132	pcs		Correction Tape, White, 8m x 5mm (JOY)	24.75	
19	2	pcs		Cutter, 18mm, Heavy Duty (K-CUT)	48.75	
20	1	box		Cutter Blade, Refill, 9mm, 10pcs (UK)	37.50	
21	6	box		Cutter Blade, Refill, 18mm, 10pcs (UK)	47.50	
22	2	pcs		Cutter Knife, 9mm, 0.5 x 4 x 18cm (UK)	10.75	
23	8	pcs		Cutter Knife, 18mm, 2 x 5 x 20cm (UK)	19.75	
24	23	pack		Daily Time Record, for JO Personnel, Form 48, 500pcs/pack (NAPPCO)	95.25	
25	28	pcs		Stand File Box, made of Chipboard, with Closed Ends, 12 x 24 x 40cm	136.50	
26	2	pcs		Dater Stamp with Received, 35 x 5mm Imprint Size (UK)	69.75	
27	10	roll		Double Sided Tape, 1inch, 10m (UK)	34.75	
28	3	box		Mailing Envelope, White, Long, 500pcs/box (NAPPCO)	326.50	
29	11	box		Mailing Envelope, White Short, 500pcs/box (NAPPCO)	193.50	
					Amount (Php)	2,190.75
						3,822.00
						139.50
						347.50
						979.50
						2,128.50

23-11-1625

NOV 29 2023

SHOPPING B

23-11-1625

20 cd

3 weeks

Amount (Php)

7.00

84.00

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55.00

108.00

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Supplier	LUCKY EDUCATIONAL SUPPLY INC.		P.O No.:	23-11-1625
Address	DIAZ BLDG., TOMAS CABLES ST., SAN JUAN, TABACO CITY		Date:	NOV 29 2023
			Mode of Procurement:	SHOPPING B
			PR No./s	23-11-1625

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY -	GENERAL SERVICES OFFICE (GSO)		Delivery Term:	20 cd
Date of Delivery:					Payment Term:	3 weeks
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)	
30	49	pcs	Documentary Envelope, A4 (NAPPCO)	3.25	159.25	
31	16	box	Documentary Envelope, Long, 100pcs/box (NAPPCO)	350.00	5,600.00	
32	4	box	Expanding Envelope, Brown, Long, with Strings, 25pcs/box (PX)	398.75	1,595.00	
33	2	pcs	Expanding Envelope, Plastic, Short (SMARTY)	47.50	95.00	
34	1	box	Envelope, Long, Plastic, Transparent, Ordinary, 100pcs/box (NAPPCO)	1,050.00	1,050.00	
35	5	pcs	Expanding File Folder Organizer, Long, with at least 12 pockets, garter lock with tab (Green) (UK)	136.50	682.50	
36	15	box	Fastener, Metal, Ordinary, 50sets/box (JOY)	47.75	716.25	
37	24	box	Fastener, Plastic, Ordinary, 50sets/box (PRINCE)	41.50	996.00	
38	2	pcs	File Tray, 3 Layers, Metal (MAGIK)	543.50	1,087.00	
39	573	pcs	Folder with Tab, Legal, White (EAGLE)	7.50	4,297.50	
40	50	pcs	Folder with Tab, White, A4 (EAGLE)	6.00	300.00	
41	170	pcs	Folder with Tab, Short, White (EAGLE)	6.25	1,062.50	
42	1	bundle	Folder, Fancy with Slide, Legal, 50pcs/bundle (EAGLE)	423.00	423.00	
43	41	pcs	Pressboard Folder, Long, 240mm x 370mm, 39mm Expansion (PX)	15.95	653.95	
44	12	jar	Glue All Purpose, 100gms (HBW)	29.75	357.00	
45	19	jar	Glue All Purpose, 130gms (ELMER'S)	53.75	1,021.25	
46	3	jar	Glue All Purpose, 240gms (ELMER'S)	110.50	331.50	
47	18	set	Marker, Fluorescent, 3 Assorted Colors/Set (STABILO)	128.25	2,308.50	
48	3	pcs	Marker, Permanent, Super Color Marker, Marks on any surface, Fast-Drying, Black, Broad Type (PILOT)	37.50	112.50	
49	2	box	Marker, Permanent, Super Color Marker, Marks on any surface, Fast-Drying, BROAD TYPE, 12pcs/box (Color: Black - 1box, Blue - 1box) (PILOT)	450.00	900.00	
50	10	box	Marker, Permanent, Super Color Marker, Marks on any surface, Fast-Drying, FINE TYPE, 12pcs/box (Color: Black - 5box, Blue - 5box) (PILOT)	450.00	4,500.00	
51	3	pcs	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-odor Dry Guard Ink, Refillable, FINE TYPE, BLACK (ARTLINE EXCELL)	44.00	132.00	
52	5	pcs	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-odor Dry Guard Ink, Refillable, FINE TYPE RED (ARTLINE EXCELL)	44.00	220.00	
53	1	box	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-odor Dry Guard Ink, Refillable, BROAD TYPE, RED, 12pcs/box (ARTLINE EXCELL)	528.00	528.00	
54	5	pad	Sticky Note, 2 x 3, 100sh/pad, neon colors (JOY)	21.50	107.50	
55	5	pad	Ruled Pad Paper, Yellow, 90leaves (ATLANTIC)	32.75	163.75	



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		Mode of Procurement:	SHOPPING B
		PR No./s	23-11-1625

Gentlemen:

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Place of Delivery:	LGU-TABACO CITY-	GENERAL SERVICES OFFICE (GSO)		Delivery Term:	20 cd
Date of Delivery:		DESCRIPTION		Payment Term:	3 weeks
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
56	47	box	Paper Clip, 33mm, Vinyl/Plastic Coated, 100pcs/box (PRINCE)	13.75	646.25
57	42	box	Paper Clip, 50mm, Vinyl/Plastic Coated, 100pcs/box (PRINCE)	27.75	1,165.50
58	11	box	Pencil, Medium #2 with Black Lead, Color Yellow, 12pcs/box (MONGOL)	111.00	1,221.00
59	2	pcs	Pencil Sharpener, Single Cutter Head, 9-10mm in diameter, heavy duty (HBW)	324.75	649.50
60	5	pack	Photo paper, A4, Glossy, 10sheet/pack, 180gsm (JOJO)	69.75	348.75
61	7	pack	Photo paper, A4, Glossy, 10sheets/pack, 230gsm (EASY)	94.75	663.25
62	50	pack	Photo paper, Legal, Glossy, 10sheets/pack, 230gsm (EASY)	96.75	4,837.50
63	6	pcs	Puncher, Heavy Duty, Two Hole Guide (PRINCE)	236.75	1,420.50
64	9	box	Push Pin, Assorted Color, 100pcs/box (UK)	39.75	357.75
65	2	pcs	Record Book, 300pages, 280 x 170mm (ADVANCE)	81.50	163.00
66	7	pcs	Record Book, 500pages, 280 x 170mm (ADVANCE)	112.50	787.50
67	5	pcs	Record Book, 300pages, 214 x 278mm (VECO)	196.50	982.50
68	24	pcs	Record Book, 500pages, 214 x 278mm (VECO)	226.50	5,436.00
69	7	box	Rubber Band, 70mm, #18, 350gms (BRITE)	188.50	1,319.50
70	1	pc	Ruler, Plastic, 18", 450mm x 38mm (JOY)	63.00	63.00
71	8	pcs	Scissors, Symmetrical/Asymmetrical, 160mm (TM)	42.75	342.00
72	31	pcs	Sign Pen, Gel Pen, 0.5mm (Color: Black - 7pcs, Blue - 24pcs) (MY-GEL)	22.75	705.25
73	67	box	Sign Pen, Gel Pen, 0.5mm, 10pcs/box (Color: Black - 41box, Blue - 23box, Red - 3box) (MY-GEL)	273.00	18,291.00
74	167	pcs	Sign Pen, Hi-Tech Point Roller ball Pen, 0.7mm, Black (PILOT)	58.50	9,769.50
75	68	pcs	Sign Pen, Hi-Tech Point Roller ball Pen, 0.7mm, Blue (PILOT)	66.50	4,522.00
76	5	pack	Specialty Paper Board, 200gsm, A4, Beige Color, 10sheet/pack (WORX)	35.75	178.75
77	4	pack	Specialty Paper Board, 200gsm, Short, White Color, 10sheet/pack (WORX)	33.50	134.00
78	4	pcs	Stamp Pad Ink, Blue, 30ml (HBW)	17.50	70.00
79	1	pc	Stamp Pad, Felt Paper, No. 3 (HBW)	32.95	32.95
80	60	box	Staple Wire NO. 35, 500pcs (PRINCE)	47.75	2,865.00
81	13	unit	Stapler, Standard Type, Load Cap: 200 Staples Min (JOY)	132.75	1,725.75
82	10	pack	Sticker Paper, 80gsm, Glossy, A4, 10sheet/pack (VECO)	45.75	457.50
83	20	roll	Tape, Masking, 48mm, 2", 50m (CROCO)	83.75	1,675.00
84	28	roll	Tape, Packaging, 48mm, 2", 50m (CROCO)	44.75	1,253.00
85	27	roll	Tape, Transparent, 24mm, 1", 50m (CROCO)	16.50	445.50
86	30	roll	Tape, Transparent, 48mm, 2", 50m (CROCO)	44.75	1,342.50