



PURCHASE ORDER

Tabaco City
LGU

Supplier	LUCKY EDUCATIONAL SUPPLY INC.	P.O No.:	23-11-162
Address	DIAZ BLDG., TOMAS CABLES ST., SAN JUAN, TABACO CITY	Date:	NOV 24 2023
		Mode of Procurement:	SHOPPING B
		PR No./s	23-11-1626

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY-		GENERAL SERVICES OFFICE (GSO)		Delivery Term:
Date of Delivery:						Payment Term: 3 weeks
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)	
77	5	pcs	Pencil Sharpener, Single Cutter Head, 9-10mm in diameter, heavy duty	324.75	1,623.75	
78	6	pcs	Plastic Book Cover, 13.5" x 5m	29.75	178.50	
79	5	pcs	Puncher, Heavy Duty, Two Hole Guide	236.75	1,183.75	
80	7	box	Push Pin, Assorted Color, 100pcs/box	35.75	250.25	
81	2	box	Rubber Band, 70mm, #16, 50grms	26.50	53.00	
82	9	box	Rubber Band, 70mm, #18, 350grms	188.50	1,696.50	
83	2	pcs	Ruler, Plastic, 12", 300mm x 28mm	8.75	17.50	
84	12	pcs	Ruler, Plastic, 18", 450mm x 38mm	38.75	465.00	
85	12	pcs	Scissors, Symmetrical, Blade, Length: 65mm Min	42.75	513.00	
86	7	pcs	Scissors, Symmetrical/Asymmetrical, 160mm	42.75	299.25	
87	10	pcs	Stamp Pad Ink, Blue, 30ml	17.50	175.00	
88	31	pcs	Stamp Pad Ink, Violet, 30ml	17.50	542.50	
89	7	pcs	Stamp Pad, Felt Paper, No. 1	52.50	367.50	
90	7	pcs	Stamp Pad, Felt Paper, No. 2	40.75	285.25	
91	2	box	Staple Wire No. 10, 1000pcs	8.95	17.90	
92	160	box	Staple Wire No. 35, 5000pcs	47.75	7,640.00	
93	10	pcs	Staple Wire Remover, Jaw Type	49.00	490.00	
94	8	pcs	Staple Wire Remover, Plier Type, Plastic	63.75	510.00	
95	2	pcs	Staple Wire Remover, Plier Type, Metal	63.75	127.50	
96	6	unit	Stapler Heavy Duty with Staple Remover	132.75	796.50	
97	2	unit	Stapler, Heavy Duty, Binder Type, Staple Size 13mm and 17mm	1,698.75	3,397.50	
98	29	unit	Stapler, Standard Type, Load Cap: 200 Staple Min	132.75	3,849.75	
99	8	unit	Tape, Dispenser, Heavy Duty, 24mm	106.75	854.00	
100	9	roll	Tape, Masking, 24mm, 1", 25y	41.75	375.75	
101	39	roll	Tape, Masking, 24mm, 1", 50m	41.75	1,628.25	
102	17	roll	Tape, Masking, 48mm, 2", 50m	83.75	1,423.75	
103	17	roll	Tape, Packaging, 48mm, 2", 30m	24.75	420.75	
104	34	roll	Tape, Packaging, 48mm, 2", 50m	44.75	1,521.50	
105	101	roll	Tape, Transparent, 24mm, 1", 50m	16.50	1,666.50	
106	53	roll	Tape, Transparent, 48mm, 2", 50m	44.75	2,371.75	
107	10	roll	Adding Machine Tape, 44mm	16.50	165.00	
			nothing follows			
			TOTAL		190,817.50	

One Hundred Ninety Thousand Eight Hundred Seventeen Pesos and Fifty Centavos


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:  Very Truly yours,

RUBEN CHUA

(Signature over printed name)

(Date) 11/28/23


NESTOR T. SAN PABLO

Acting City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunian





PURCHASE ORDER

Tabaco City
LGU

Supplier	LUCKY EDUCATIONAL SUPPLY INC.		P.O No.:	33-11-1621
Address	DIAZ BLDG., TOMAS CABLES ST., SAN JUAN, TABACO CITY		Date:	NOV 24 2023
			Mode of Procurement:	SHOPPING B
			PR No./s	23-11-1626

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY -	GENERAL SERVICES OFFICE (GSO)		Delivery Term:	Amount (Php)
Date of Delivery:	Qty	Unit	DESCRIPTION	Unit Cost	3 weeks	
35	8	box	Pressboard Folder, Long, 240mm x 370mm, 39mm Expansion, 100pcs/box	1,595.00	12,760.00	
36	25	pcs	Colored Thick File Folder, Green, Long	8.75	218.75	
37	20	pcs	Colored Thick File Folder, Yellow, Long	8.75	175.00	
38	2	set	Manila Paper, 10pcs/set	55.00	110.00	
B. General Supplies						
39	7	unit	Calculator, Desktop, 12 Digits, with Mark Up Calculation and Tax Calculation	564.75	3,953.25	
40	1	unit	Calculator, Desktop, 8 Digits, with Mark Up Calculation	548.75	548.75	
41	4	box	Clip Backfold, 13mm, 12pcs/box	27.00	108.00	
42	60	box	Clip Backfold, 19mm, 12pcs/box	27.00	1,620.00	
43	70	box	Clip Backfold, 25mm, 12pcs/box	36.00	2,520.00	
44	44	box	Clip Backfold, 32mm, 12pcs/box	55.00	2,420.00	
45	46	box	Clip Backfold, 50mm, 12pcs/box	105.00	4,830.00	
46	44	pcs	Correction Pen, 12ml, File Point, Metal Tip	34.00	1,496.00	
47	358	pcs	Correction Tape, White, 10m x 5mm	32.50	11,635.00	
48	94	pcs	Correction Tape, White, 8m x 5mm	24.75	2,326.50	
49	6	pcs	Cutter, 18mm, Heavy Duty, L500	161.00	966.00	
50	9	box	Cutter Blade, Refill, 18mm, 10pcs	47.50	427.50	
51	16	pcs	Cutter Knife, 18mm, 2 x 5 x 20cm	21.75	348.00	
52	6	pcs	Dater Stamp with Received, 35 x 5mm Imprint Size	69.75	418.50	
53	2	pcs	Dater Stamp, 35 x 5mm Imprint Size	52.00	104.00	
54	12	roll	Double Sided Tape, 1/2inch, 10m	17.50	210.00	
55	40	roll	Double Sided Tape, 1inch, 10m	34.75	1,390.00	
56	2	roll	Double Sided Foam Tape Green, 1" x 10m	94.75	189.50	
57	16	roll	Duct Tape, Gray, 48mm x 20m	92.75	1,484.00	
58	3	pcs	Eraser, Felt for Whiteboard, 125 x 45 x 19mm	19.75	59.25	
59	18	pcs	Eraser, Plastic/Rubber	14.75	265.50	
60	1	box	Eraser, Plastic/Rubber, 30pcs/box	442.50	442.50	
61	32	jar	Glue All Purpose, 100gms	27.75	888.00	
62	2	jar	Glue All Purpose, 130gms	53.75	107.50	
63	116	jar	Glue All Purpose, 240gms	110.50	12,818.00	
64	1	pc	Glue Gun, Big, 12mm	328.75	328.75	
65	4	pcs	Glue Gun, Small, 9mm	189.50	758.00	
66	18	pcs	Glue Stick, Big, 12mm	9.75	175.50	
67	4	pack	Glue Stick Small, 6pcs/pack	28.50	114.00	
68	3	box	Guntacker Wire, 3/8", 1000pcs/box	58.00	174.00	
69	1	roll	Laminating Roll, 288 (9") x 50 x 250 Micron	1,171.75	1,171.75	
70	3	pcs	Office Ballpen Holder, Mesh Wire, 4-in-1 Combination, Black, Rustproof	198.75	596.25	
71	1	pc	Office Desk Drawer Organizer, 5 Layers	936.50	936.50	
72	12	jar	Office Paste, White, Easy to user with plastic flat spoon, 200grams	46.50	558.00	
73	53	box	Paper Clip, 33mm, Vinyl/Plastic Coated, 100pcs/box	13.75	728.75	
74	65	box	Paper Clip, 50mm, Vinyl/Plastic Coated, 100pcs/box	27.75	1,803.75	
75	2	pcs	Paper Cutter (Heavy Duty) Big, 335mm	1,148.75	2,297.50	
76	2	pack	Paper Shredder Lubricant Sheets; 12pcs/pack; Size: About 21 * 14cm/8.27 * 5.51in	500.00	1,000.00	

20 cd



PURCHASE ORDER

Tabaco City
LGU

Supplier	LUCKY EDUCATIONAL SUPPLY INC.		P.O No.:	23-11-1621
Address	DIAZ BLDG., TOMAS CABILES ST., SAN JUAN, TABACO CITY		Date:	NOV 24 2023
			Mode of Procurement:	SHOPPING B
			PR No./s	23-11-1626

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY-	GENERAL SERVICES OFFICE (GSO)	Delivery Term:	20 cd
Date of Delivery:			Payment Term:	3 weeks
Item No.	Qty	DESCRIPTION	Unit Cost	Amount (Php)

Supply & Delivery of Filing and General Office Supplies for Executive Departments

A. Filing Supplies				
Item No.	Qty	DESCRIPTION	Unit Cost	Amount (Php)
1	10	pcs Binding Rings, Plastic, 6mm, 1/4"	8.00	80.00
2	10	pcs Binding Rings, Plastic, 8mm, 5/16"	10.00	100.00
3	10	pcs Binding Rings, Plastic, 10mm, 3/8"	11.00	110.00
4	10	pcs Certificate Holder, A4, Black	100.00	1,000.00
5	9	pcs Clip Board, Long, 0.2 x 23 x 34cm, 200gms	73.00	657.00
6	74	pcs Stand File Box, Made of Chipboard, with Closed Ends, 12 x 24 x 40cm	136.50	10,101.00
7	2	pcs Data Folder, Made of Chipboard, Taglia Lock, 75 x 230 x 380mm	139.75	279.50
8	6	box Mailing Envelope, White, Long, 500pcs/box	326.50	1,959.00
9	2	box Mailing Envelope, White, Short, 500pcs/box	193.50	387.00
10	300	pcs Documentary Envelope, Short	3.00	900.00
11	275	pcs Documentary Envelope, Long	3.50	962.50
12	4	box Documentary Envelope, Short, 100pcs/box	300.00	1,200.00
13	7	box Documentary Envelope, Long, 100pcs/box	350.00	2,450.00
14	67	pcs Expanding Envelope, Brown, Long with String	15.95	1,068.65
15	6	box Expanding Envelope, Brown, Long, with String, 2.5pcs/box	398.75	2,392.50
16	2	box Expanding Envelope, Brown, Short, with String, 2.5pcs/box	387.50	775.00
17	12	box Expanding Envelope, Brown, Long, with String, 100pcs/box	1,595.00	19,140.00
18	6	pcs Expanding Envelope, with String, Plastic, Colored, Legal Size	108.00	648.00
19	189	pcs Envelope, Plastic, Transparent, Ordinary, Long	10.50	1,984.50
20	8	pcs Expanding File Folder Organizer, Long, with at least 12pockets, garter lock with tab, Green	152.75	1,222.00
21	6	box Paper Fastener, Metal, Non-Sharp Edge, Holds 2" thick documents	179.75	1,078.50
22	121	box Paper Fastener, Metal, Ordinary, 50set/box	47.75	5,777.75
23	6	box Paper Fastener, Plastic, 8.5" Long, 50set/box	184.50	1,107.00
24	71	box Paper Fastener, Plastic, Ordinary, 50set/box	41.50	2,946.50
25	6	pcs File Folder, 2 Holes, 215.9 x x330.2mm	128.75	772.50
26	4	pcs File Tray, 2 Layers, Plastic	207.75	831.00
27	6	pcs File Tray, 3 Layers, Metal	389.75	2,338.50
28	1,385	pcs Folder with Tab, Legal, White	7.00	9,695.00
29	934	pcs Folder with Tab, Short, White	6.25	5,837.50
30	52	pcs Folder with Tab, Long, Brown	5.50	286.00
31	15	pcs Folder with Slide and Clear PVC Plastic Front Cover, A4, Violet	18.75	281.25
32	15	pcs Folder with Slide and Clear PVC Plastic Front Cover, Long, Violet	18.75	281.25
33	15	pcs Folder with Slide and Clear PVC Plastic Front Cover, Short, Violet	16.50	247.50
34	96	pcs Pressboard Folder, Long, 240mm x 370mm, 39mm Expansion	15.95	1,531.20