



PURCHASE ORDER

Tabaco City
LGU

Supplier Address	LUCKY EDUCATIONAL SUPPLY INC. DIAZ BLDG., TOMAS CABILES ST., SAN JUAN, TABACO CITY	P.O No.:	23-11-1619
		Date:	NOV 24 2023
		Mode of Procurement:	SHOPPING B
		PR No./s	23-11-1627

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY		GENERAL SERVICES OFFICE (GSO)		Delivery Term: 3 weeks	
Date of Delivery:						Payment Term: 3 weeks	
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)		
47	5	pack	Photo paper, Legal, Glossy, 10sheet/pack, 230gsm (EASY)	96.75	483.75		
48	1	bundle	Ruled, Pad Paper, Yellow, 90lvs, 10pad/bundle (ATLANTIC)	327.50	327.50		
49	5	pcs	Record Book, 200pages, 280 x 170mm (VALUE PLUS)	64.75	323.75		
50	3	pcs	Record Book, 300pages, 280 x 170mm (VALUE PLUS)	74.50	223.50		
51	47	pcs	Record Book, 500pages, 280 x 170mm (VALUE PLUS)	107.50	5,052.50		
52	55	pcs	Record Book, 300pages, 214 x 278mm (VECO)	196.50	10,807.50		
53	22	pcs	Record Book, 500pages, 214 x 278mm (VECO)	226.50	4,983.00		
54	4	pad	Reimbursement Expense Receipt (RER Form) (NAPPCO)	40.50	162.00		
55	15	pack	Special Paper Board, 220gsm, Long, Cream Color, 10sheet/pack (WORX)	38.75	581.25		
56	8	pack	Specialty Paper Board, 200gsm, A4, Beige Color, 10sheet/pack (WORX)	35.75	286.00		
57	5	pack	Specialty Paper Board, 200gsm, Short, White Color 10sheet/pack (WORX)	33.50	167.50		
58	63	pack	Sticker Paper, 80gsm, Glossy, 14, 10sheet/pack (VECO)	45.75	2,882.25		
			nothing follows				
				TOTAL	153,357.50		

One Hundred Fifty Three Thousand Three Hundred Fifty Seven Pesos and Fifty Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

Very Truly yours,

SALVETA VERGARA

NESTOR T. SAN PABLO

(Signature over printed name)

Acting City Mayor

(Date) 11/29/23

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

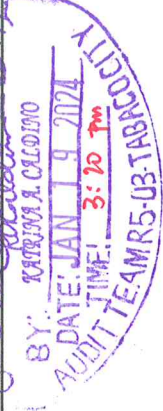
Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sangguniang

SECRET





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		Mode of Procurement:	SHOPPING B
		PR No./s	23-11-1627

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Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)	Delivery Term:
						3 weeks
			GENERAL SERVICES OFFICE (GSO)			20cd
18	2	box	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-Odor Dry Guard Ink, Refillable, FINE TYPE: 12pcs/box: 1 box Blue and 1 box Red (ART LINE)	498.00	996.00	
19	41	box	Pencil, Medium #2 with Black Lead, Color Yellow, 12pcs/box (MONGOL)	111.00	4,551.00	
20	126	box	Sing Pen, Gel Pen, 0.5mm, 10pcs/box: 66 box Black, 55 box Blue, and 5 box Red (MY GEL)	273.00	34,398.00	
21	24	pcs	Sign Pen, Gel Roller Pen, Liquid and Gel Ink, 0.5mm, 12pcs Black, 6 pcs Blue, and 6 pcs Red (PILOT)	66.50	1,596.00	
22	60	pcs	Sign Pen, Gel Pen, 0.7mm, 36pcs Black, 12pcs Blue, and 12 pcs Red (MY GEL)	22.75	1,365.00	
23	30	pcs	Sign Pen/Drawing Pen, Water and fade proof, pigment ink, Ultra Fine, 0.8mm, Black (UNI PEN)	76.50	2,295.00	
			B. Paper Supplies			
24	1	box	Carbon Paper Film, Legal, 100pcs/box (GOLD)	696.75	696.75	
25	6	pcs	Cartolina, Assorted Colors (NAPPCO)	9.50	57.00	
26	8	pack	Cartolina, Assorted Colors, 10pcs/pack (NAPPCO)	95.00	760.00	
27	145	pack	Certificate Paper, 200gsm, A4, 10pcs/pack (BRIGHT)	35.00	5,075.00	
28	42	pack	Certificate Paper, 200gsm, Short, 10pcs/pack (WORX)	33.50	1,407.00	
29	4	pack	Certificate Paper, 200gsm, Long, 100pcs/pack (WORX)	348.00	1,392.00	
30	7	ream	Colored Paper, Assorted Long, 80gsm, 250sheet/ream (SPLASH)	223.50	1,564.50	
31	7	ream	Colored Paper, Assorted, Short, 80gsm, 250sheet/ream (SPLASH)	188.50	1,319.50	
32	9	book	Columnar Notebook, 24 Columns, 0.5 x 28 x 36cm (VECO)	59.75	537.75	
33	8	box	Computer Continuous Forms, 1ply (11" x 9.5"), 980gms (VALIANT)	1,250.00	10,000.00	
34	6	pad	Daily Time Record, for JO Personnel, Form 48, 100pcs/pad (NAPPCO)	29.50	177.00	
35	54	pack	Daily Time Record, for JO Personnel, Form 48, 500pcs/pad (NAPPCO)	95.25	5,143.50	
36	26	pcs	Illustration Board 1/8, 10 x 15 inches (NAPPCO)	7.75	201.50	
37	6	pcs	Notebook, Stenographer, 150 x 225mm, 40leaves (ADVANCE)	21.75	130.50	
38	38	pad	Sticky Note, 2 x 3, 100sh/pad, neon colors (JOY)	21.50	817.00	
39	22	pad	Sticky Note, 3 x 3, 10-0sh/pad, neon color (JOY)	29.75	654.50	
40	6	set	Sticky Note, 4.4 x 1.2cm, 20sh/color, 5 in 1 set (JOY)	31.75	190.50	
41	4	pack	Sticky Note, 2 x 3, 100sh, 12pad/pack (JOY)	258.00	1,032.00	
42	11	pack	Sticky Note, 3 x 3, 100sh, 12pad/pack (JOY)	357.00	3,927.00	
43	4	pack	Sticky Note, 3 x 4, 100sh, 12pad/pack (JOY)	381.00	1,524.00	
44	2	pack	Sticky Note Page Marker, 5 colors per pack, 0.5 x 1.75in (JOY)	59.75	119.50	
45	10	pad	Ruled, Pad Paper, Yellow, 90leaves (ATLANTIC)	32.75	327.50	
46	23	pack	Photo paper, A4, Glossy, 10sheet/pack, 230gsm (EASY)	94.75	2,179.25	



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Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
Supply & Delivery of Various Writing Instruments and Paper Supplies for Executive Departments					
1	100	pcs	Ballpen, Super Fine Point, 0.5mm, 25pcs Black, 25pcs Blue, and 50pcs Red (FLEXSTICK)	7.00	700.00
2	4	box	Ballpen, Super Fine Point, 0.5mm, Black, 12pcs/box (FLEXSTICK)	84.00	336.00
3	127	box	Ballpen, Ordinary, 05mm, 12pcs/box: 83 box Black, 29 box Blue, and 15 box Red (HBW)	84.00	10,668.00
4	26	box	Ballpen, Ordinary, 0.5mm, 50pcs/box: 16 box Black, 8 box Blue, and 2 box Red (HBW)	350.00	9,100.00
5	20	bottle	Marker Ink Refill, Whiteboard, Super Color Fast-Drying, 30ml, with Ink Dropper: 7 bottles Black, 5 bottle Blue and 8 bottle Red (PILOT)	135.00	2,700.00
6	18	bottle	Marker Ink Refill, Permanent, Super Color Marker, 30ml, with Ink Dropper, 5 bottle Black, 5 bottle Blue and 8 bottle Red (PILOT)	84.75	1,525.50
7	13	set	Marker, Highlighter, Fluorescent, 3 Assorted Colors/Set (STABILO)	128.25	1,667.25
8	27	pcs	Marker, Highlighter, Text liner 48, Super Fluorescent, Yellow, Chisel Point Type (FIX OFFICE)	27.00	729.00
9	12	pcs	Marker, Highlighter, Water-Based Ink, Anti-Dry Out Technology, 4 hours Dry-Out Protection, Yellow (STABILO)	42.75	513.00
10	32	pcs	Marker, Permanent, Super Color Marker, Marks on any surface, Fast-Drying, BROAD TYPE: 22pcs Blue, and 8pcs Red (PILOT), Black 2 pcs.	37.50	1,200.00
11	13	box	Marker, Permanent, Super Color Marker, Marks on any surface, fast-Drying, Black, BROAD TYPE, 12pcs/box (PILOT)	450.00	5,850.00
12	37	pcs	Marker, Permanent, Super Color Marker, Marks on any surface, Fast-Drying, FINE TYPE: 30 pcs Black, 2 pcs Blue, and 5 pcs Red (PILOT)	37.50	1,387.50
13	3	pcs	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-Odor Dry Guard Ink, Refillable, BROAD TYPE, Black (ART LINE)	41.50	124.50
14	3	box	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-Odor Dry Guard Ink, Refillable, BROAD TYPE, Black, 12pcs/box (ART LINE)	498.00	1,494.00
15	20	pcs	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-Odor Dry Guard Ink, Refillable, FINE TYPE, Black (ART LINE)	41.50	830.00
16	20	pcs	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-Odor Dry Guard Ink, Refillable, FINE TYPE: 12pcs Blue and 8 pcs Red (ART LINE)	41.50	830.00
17	6	box	Marker, Whiteboard, Easy erasing with tissue or cloth, Low-Odor Dry Guard Ink, Refillable, FINE TYPE: 12 pcs/box, Black (ART LINE)	498.00	2,988.00