PURCHASE ORDER

Tabaco City

LGU

Supplier	**GORILLA TRADING**	P.O No.:	23-12-1658
Address	**52 SGT. ESGUERRA ST., SOUTH TRIANGLE, D4, QUEZON CITY**	Date:	DEC 0 6 2023
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**23-11-1679**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY -	**CITY TOURISM CULTURE & ARTS OFFICE (CTCAO)**	Delivery Term:	20 cd
Date of Delivery:				Payment Term:	3 weeks
Item No.	**Qty**	**Unit**	**DESCRIPTION**	**Unit Cost**	**Amount (Php)**
JO-Labor & Materials for the Printing of Promotional Catalog and Brochure					-
1	500	pcs	**Catalog**	47.50	23,750.00
			Size: Folded - 4" x 6", Spread - 32" x 6"		-
			Materials: C2S #100		-
			Color: Full Color, 2 Side Printing		-
			Folding: 7 Folds, 8 Panels		-
2	500	pcs	**Brochure**	43.25	21,625.00
			Size: Folded - 4" x 9", Spread - 16" x 9"		-
			Materials: C2S #100		-
			Color: Full Color, 2 Side Printing		-
			Folding: 3 Folds, 4 Panels		-
			nothing follows		-
				TOTAL	**45,375.00**

COA-AUDIT GROUP A, ALBAY
RECEIVED
BY:
DATE: JAN 11 2024
TIME: 9:21
AUDIT TEAM R5-03-TABACO CITY

Forty Five Thousand Three Hundred Seventy Five Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
DOM LAPOU	**NESTOR T. SAN PABLO**
(Signature over printed name)	*Acting City Mayor*
(Date) 12/7/23	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	