



PURCHASE ORDER
Tabaco City
LGU

| | | | |
|------------|--|----------------------|----------------|
| Supplier | PALANCA PRINTING PRESS | P.O No.: | 24-07-0706 |
| Address | Citispire Bldg., Imelda C. Roces Ave., Tahao Rd. Brgy. Gogon Legazpi City | Date: | JUL 01 2024 |
| | | Mode of Procurement: | BIDDING |
| Gentlemen: | | PR No./s | 24-04-0448 |

Please furnish this office the following articles subject to the terms and conditions contained herein:

| Place of Delivery: | General Services Office (GSO) | | | Delivery Term: | 30cd |
|--------------------|--------------------------------------|------|--|----------------|---------------------|
| Date of Delivery: | | | | Payment Term: | 3 weeks |
| Item No. | Qty | Unit | DESCRIPTION | Unit Cost | Amount |
| | | | Supply & Delivery of Bond Papers for the Executive Departments, General Services Office (GSO), Tabaco City, Contract ID No. 012-05-2024- GOODS-PB | | |
| 1 | 47 | ream | Bond Paper, 70gsm, subs. 20, 500pages, A3 (Copy One) | 475.00 | 22,325.00 |
| 2 | 1,485 | ream | Bond Paper, 70gsm, subs. 20, 500pages, A4 (Copy One) | 197.00 | 292,545.00 |
| 3 | 2,069 | ream | Bond Paper, 70gsm, subs. 20, 500pages, Legal (Copy One) | 218.00 | 451,042.00 |
| 4 | 1,516 | ream | Bond Paper, 70gsm, subs. 20, 500pages, Short (Copy One) *** nothing follows**** | 185.00 | 280,460.00 |
| Total | | | | | 1,046,372.00 |

One Million Forty-Six Thousand Three Hundred Seventy-Two Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

| | |
|-------------------------------|--------------------------------|
| CONFORME: | Very Truly yours, |
| | |
| NORA F. ARCINUE | CIELO KRISSEL B. LAGMAN |
| (Signature over printed name) | City Mayor |
| (Date) | 07 01 2024 |