



Republic of the Philippines
Province of Albay
CITY GOVERNMENT OF TABACO
Tabaco City

Bids and Awards Committee

**REQUEST FOR EXPRESSION OF INTEREST FOR
Local Youth Development Program through NGO
Implementation**

1. The *City Government of Tabaco*, through the *General Fund-SDGs 2024* intends to apply the sum of *One Million Six Hundred Thousand Pesos (Php 1,600,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *[insert name/no. of contract]*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *City Government of Tabaco* now calls for the submission of eligibility documents for *Procurement of Consulting Services for the Local Youth Development Program through NGO Implementation*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **9:00AM, October 08, 2024** at **Room 205 City Legal Office (BAC Office), 2F Annex Bldg., City Hall, Tabaco City**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *City Government of Tabaco* and inspect the Bidding Documents at the address given below during office hours, from Monday to Friday.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **September 30-November 05, 2024** from the address below **and upon payment of the applicable fee for the Bidding Documents**, pursuant to the latest Guidelines issued by the GPPB, **in the amount of Five Thousand Pesos (P5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **three (3)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

I. Applicable Experience of the Firm

- 50 points

II. Qualification of Personnel assigned to the project - 30 points

III. Current Workload relative to job capacity - 20 points

The firm must garner a minimum rating of **seventy (70) points** to be shortlisted.

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation (QCBE)* procedure using the corresponding weights of **80%** for the Technical and **20%** for the Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within *ninety (90) calendar days* upon receipt of Notice to Proceed.
9. The *City Government of Tabaco* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Atty. Jovito Bron Coderis, Jr.
BAC Chairman / City Legal Office
Room 205 City Legal Office (BAC Office)
2F Annex Bldg., Tabaco City Hall, Tabaco City
Email: bactabaco16@gmail.com
Website: tabacocity.gov.ph

September 30, 2024

Sgd.
ATTY. JOVITO BRON CODERIS, JR.
BAC Chairperson