PURCHASE ORDER

Tabaco City
LGU

Supplier	**KR MIKA GEN. MDSE.**	P.O No.:	24-08-1061
Address	**P-5, SAN CARLOS, TABACO CITY**	Date:	AUG 22 2024
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**24-08-1014**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - **GENERAL SERVICES OFFICE (GSO)**	Delivery Term:	10 cd
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Various Bond Papers for the Legislative Departments		-
1	345	ream	Bond Paper, 70gsm, Subs 20, 500pages, A4 **(ADVANCE)**	186.00	64,170.00
2	507	ream	Bond Paper, 70gsm, Subs 20, 500pages, Legal **(ADVANCE)**	213.00	107,991.00
3	355	ream	Bond Paper, 70gsm, Subs 20, 500pages, Short **(ADVANCE)**	180.00	63,900.00
			nothing follows		-
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				TOTAL	**236,061.00**

Two Hundred Thirty Six Thousand Sixty One Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

(Signature over printed name) **CIELO KRISEL BURCE LAGMAN**

(Date) 08-27-2024 *City Mayor*

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian